

**Camilla Schools, Inc. or Westwood Board of Trustees**  
**Meeting Minutes**  
**September 20, 2023**

**Present:** Keith Croft, Christy Ward, Lanair Worsham, Sr., Hunter Spence, Chris Nurmi, Kelley Joyner, Megan Williams, Lanair Worsham, Jr., David Griner, Boyd Williamson, Jessica Adams, Harrell Rackley, Wade Shiver, and Amanda Heard

**Absent:** Cader Cox, Heather Lanier

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Chairman Christy Ward called the meeting to order at 7:36 p.m. and Chris Nurmi opened with prayer. Hunter Spence made a motion to approve the August 2023 board meeting minutes and it was seconded by David Griner. All approved. Motion passed.

**COMMITTEE REPORTS:**

Headmaster Report – Keith Croft

- Art class – Update: Mrs. Kathy Nelson has started teaching weekly art classes at WW. In visiting the class, it appears that our students are thoroughly enjoying the activities. It has been a good transition, and Mrs. Nelson is enjoying our students as well. We feel very fortunate to have her and are excited to bring art back to WW!
- Additional speech support – Update: Mrs. Penny Harris has started offering additional speech services to WW students on Tuesday and Thursday.
- Bass fishing team – Update: A representative from GIAA conducted a general meeting on August 28th at 6:00 PM in the cafeteria to explain the rules/procedures. A coach is needed to supervise this group, so Coach Fries is looking for a coach. All other prerequisites have been taken care of. There were 8 or 9 students interested with 4 available boats.
- Club meetings: Our club meetings have gone very well. Most clubs have held their yearly elections to elect officers and are engaging in their activities.
  - College Board National Recognition Programs: Five WW students are among 72,000 students across the nation who have earned academic honors from this program. The following students awarded the National Rural and Small Town Award: Caroline Huey, Isabelle Rubendall, Jett Hinteregger, Lilly Lanier and Madison Smith. Congratulations!
- New teacher training: We are working to ensure our new teachers are trained in Handwriting Without Tears, which is our handwriting program at WW. This program teaches lower elementary students the correct way to form letters. Denise Butler and Ashley Bynum are also working with Mrs. Patricia Mullis (new K-4 teacher) with OG (Orton Gillingham) training, which is our phonics reading program.
- Intruder Drill: We will be conducting an intruder drill on Sept. 20th. We alternate fire drills, weather drills and intruder drills in accordance with the State Fire Marshall's requirements.
- New Rocks: Special thanks to the building and grounds committee for having rocks delivered and installed in the new draining area behind the storage shed.

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- Fall “Gun” Fundraiser: We have started planning for our fall fundraiser (thanks to the B&G Committee for helping). Based upon the success of last year’s endeavor, we are going to increase our campaign to 20 guns in 10 days. We will follow the same format as last year, with the exception of we will draw two winners daily. Thanks ahead of time for all that help with this venture!
- Annual Accreditation Application: We have been working on the annual application that is submitted yearly to Georgia Accrediting Commission (GAC)
- Bayer Fund (Americas Farmer’s Grow Communities Grant): We received this grant earlier in the year and we have been working on a progress report that is required.
- Isaiah Warren fundraiser: Recently, our school participated in a dress-down day fundraiser in honor of the memory of Isaiah Warren, a Twiggs Academy student that recently passed away. I personally called and spoke with school officials to express our sorrow. Please continue to pray for the school and his family (his mother is the headmaster).
- Fall Sports: Our student-athletes have been working very hard with their respective teams and we are very proud of them. Come out and watch them when you can. **Upcoming**

**Dates/Events**

Sept 22 WW Pep Rally @ 1:30

Sept 22 WW Football vs Sherwood 7:30 (H)

Sept 29 WW Football vs Crisp 7:30 (H)

Oct. 3 JV Cross Country Region @ WW (TBA)

Oct. 5 WW Football vs Dominion 7:30 (H)

Oct. 10 FAFSA Meeting 6:00 PM (Sr Parents)

Oct. 13 WW Football vs John Hancock 7:30 (H) HOMECOMING/Homecoming

Dance **Curriculum/Guidance- Dicksy Hinesley**

- The 10th & 11th grade students and parents attended an evening class meeting with me on Sept 11 in the auditorium.
- The 9th grade meeting with parents was held on Monday night of this week. · Marie Dixon helped order the STEM items from the grant furnished by EMC. A special thanks goes to EMC who has been so generous with WW and also to Marie Dixon who spent a great deal of time writing the grant! Also, Marie Dixon, Terri Heard, and Susan Rackley came Monday to unpack boxes and distribute the items to the appropriate teachers.
- Several seniors are already working on Common App to apply to college. They are in the process of asking teachers and community members for recommendations. As a counselor, I write a recommendation for each applicant to CommonApp plus many others.
- Students are being encouraged to take the SAT and ACT.
- The UGA admissions counselor, Cindy Ganas, spoke to interested students on Tuesday, Sept. 12th.

- We ordered supplies for our new art teacher, Kathy Nelson. She is excited about the supplies and already reports that she is loving being at WW.
- All high school students are sending in transcript updates. For seniors, I am updating and printing them for the student to check before we send them to colleges.
- STAR Reading testing has been completed by most elementary & MS grades. · I've been meeting one-on-one with parents and students about failing grades. · Press reports are being sent out as well as several Bloomz about events. · I coordinate with Travis Moss about setting up College Board and Georgia Futures accounts. He had freshman create accounts Monday. We keep the information on hand in case students forget logins/passwords. It is crucial that they not set up a second account if they forget their information.
- Transcripts have been uploaded to GA Futures to get current HOPE GPAs. · Progress Reports went out last week.
- In College Board, I've done the Advanced Placement audit and survey and have had to grant access to Fran Sheffield for SAT/PSAT (hers had expired).
- The PSAT/SAT are going digital. We are getting ready for it. The tests are going to have to be taken in the computer lab.

#### **Chairman's Report - Christy Ward**

- Meetings with Keith
- Strategic Planning with Susan Glass
- ERB/GA Milestones scores-analyzing data
- Camilla Enterprise article

#### **Finance/Grants - Harrell Rackley**

Finance Committee made a motion to approve financial reports; second by Boyd Williamson. All approved.

#### **Trustees Committee/Alumni Relations- Heather Lanier & Jessica Adams**

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No Report.

#### **Fundraising/Goal - Lanair Worsham, Jr.**

Attended meeting at Woodward Academy

#### **Booster Club - Kelley Joyner**

- Prep for football concessions
- Cleaned out the booster room at the stadium

**Building & Grounds - Hunter Spence**

Some months these reports almost write themselves. Since none of the B&G committee members have done anything blatant to embarrass themselves (that I know of) I'm afraid I don't have much this month. However, I remind myself that David Griner is on our committee and any moment he will do or say something that will end up on this report!

- Gravel for the drainage/wash above the baseball was delivered on Thursday 9/14. By the time we meet the gravel should be spread.
- Mrs. Holli and Mrs. Susannah reached out to us about an issue they had in their rooms. I believe Cader was able to help get that resolved for them.
- Since last month's finance meeting and it was decided to not build a new softball concession stand we have been in touch with a few contractors to look at the existing building. No news there, we just got started on that.

**Strategic Planning- Susan Glass, Jenny Bostick, Keith Croft, Christy**

**Ward** Working on finalizing Mission, Purpose, Vision for Committee

Review

1. Amanda Heard PAC Focus Group
2. Lanair Worsham, Jr. Board Focus Group
3. James Adams Grandparents Focus Group
4. David Cooper Community Focus Group
5. Mary Lou Simmons Student Focus Group
6. Betsy Caldwell Teacher Focus Group
7. Keith Croft Administration Focus Group
8. Christy Ward Alumni Focus Group
9. Susan Glass Member
10. Jenny Bostick Facilitator

**Grandparents Club- Lanair Worsham, Sr.**

- A good first meeting
- Tickets for sale. Drawing on October 21st.

**PTO - Megan Williams**

- Fall Festival prep- October 21st from 4-7pm
- Please sign up for a time to work the bank or ticket booth
- PTO Sponsorships due October 4th
- King and Queen Fundraiser starts Wednesday, September 27th
- Teacher/student monthly giveaways started back this month.

**Communications & Marketing-R&R/Goals - Jessica Adams**

- Managing social media with the help of Christy W. and Amanda H.
- October 2 National Smarties Day- candy for kids
- November 13 National Random Acts of Kindness Day- collect canned goods for food bank
- Thank you to Christy for sending articles to Camilla Enterprise.
- Will run WW Fall Festival ad in newspaper and through Camilla and Moultrie Chamber blasts
- Will send Fall Festival invite to potential new families

**By-Law Review - Heather Lanier**

No report.

**PTO Parent Representative - Amanda Heard**

- Social media posts
- Met with Jessica and Megan to finalize plans for Fall Festival
- Met with Chris Nurmi, Brayanna & Mitch Bernier, and Claire Collins about the golf tournament. Date is set for March 23rd.

**Old Business**

All committees meet during the month if needed. Committee chairs please forward committee reports to the board chair prior to our next board meeting on Wednesday, October 18th at 7:00 p.m.

**New Business**

Discussed potential new fundraisers including an equipment auction. Boyd Williamson will present more information at the next board meeting.

Discussed Senate Bill 51 and GIAA requirements for homeschool athletic policy. No policy will be created at this time.

**Executive Session**

Motion made to adjourn at 8:40 p.m. by Lanair Worsham Jr. Second made by David Griner. All agreed. None opposed.

Meeting adjourned at 8:41 p.m.

Respectfully submitted,

Jessica G. Adams, Secretary, Westwood Board of Trustees