

**Camilla Schools, Inc. or
Westwood Board of Trustees
Meeting Minutes
October 20, 2021**

Present: Keith Croft, Christy Ward, Lanair Worsham Sr., Susan Glass, Chris Nurmi, Hunter Spence, Kelley Smith, Jessica Adams, Cader Cox, Dicksy Hinesley, Lanair Worsham Jr, Harrell Rackley, Kelley Joyner, Laura Beth Tucker, Heather Lanier, Chip Davis, and Brent Collins.

Absent: Dicksy Hinesley and Lezlie Hay

Susan Glass called the meeting to order at 7:05 p.m. and Cader Cox opened with prayer.

Lanier Worsham, Jr made a motion to approve the September 2021 board meeting minutes and it was seconded by Cader Cox. All approve.

COMMITTEE REPORTS:

Headmaster's Report – Keith Croft:

- New family recruits – We had a family interested in enrolling a child (Grade 4) for the 2021-22 school year. They have contacted us requesting a tour, but we have not yet received confirmation from them.
- Current COVID numbers -
As of 10/15 at 3pm:
 - Active COVID cases - 10 (5 of these are able to return on Monday, 1 on Tuesday, and the other 4 are able to return on Thursday)
 - Active quarantines - 3 (all of these are due to household contact)10/20- NO quarantines and NO sick
- New personnel - No additions at this time.
- Cafeteria update – All major construction has been completed. We have a couple of “touch-up” issues that will be completed this week and others as materials arrive.
- Parking lot project – As noted previously, LRA officials advised that we needed to get an additional survey to the existing drainage ditch north of the property. I have been told this should be completed by the end of the week (10/22/2021)
- Auditorium AC –The estimated completion date of this project is the 1st week of December. This was delayed due to distribution.
- Interactive Panels (Smartboards) - I am finalizing this package and will be ordering these this week. We are excited about the opportunities these will afford our students.
- Fall Festival – Will be held on October 23 from 4-7 p.m. We are looking forward to a fun filled event for our Westwood family members.
- Fall Sports
 - Our varsity softball team finished the season ranked 9th, narrowly missing the state playoffs (The top 8 advance). We are proud of our varsity and JV softball players for their hard work and strong effort this season.
 - The JV football team recently completed their season with a successful 4-1-1 record. We are proud of these young men as well for their diligence and hard work.
 - Our varsity football team suffered its first loss this Friday versus Windsor of Macon. We are currently ranked #2 in our region. We will be traveling to Baker County this Friday to make up a game originally scheduled for August 27th.

- The Cross Country MS team just recently finished their season. The varsity team will be competing in the region meet this Saturday in Americus. The state meet will be held on Nov 6th in Macon.
- The Shotgun team has participated in shoots in Quitman, Forsyth, and Macon. The new shooters are improving every shoot and the experienced shooters are doing well and placing in the top 5 or 10 in the tournaments against much larger schools and older shooters. They have one more tournament in Albany before state in Savannah in November.
- Westwood's One Act Play cast will be presenting The Wizard of Oz on the following dates/times:
 - Thursday 10/28 @ 6:00 p.m. – The group will perform 1 scene and 2 songs in front of the courthouse.
 - Thursday 10/28 @ 7:00 p.m. – Community performance at Flint River Auditorium.
 - Sunday 10/31 @ 3 p.m. - Community Performance at Flint River Auditorium
 - Monday 11/1 @ 9 a.m. – Performance for Westwood students at Flint River Auditorium
 - Tuesday 11/2 Region Competition

Curriculum Director – Dicksey Hinesley:

- FAFSA Meeting Oct. 5. Angie Wilson from Ga Student Finance came to talk to parents.
- Senior night at Football field went well. We had it early in case Covid caused us to cancel a later game.
- PSAT given on Oct 13. -- Required for Juniors and Sophomores
- Travis set up Ga Futures and College Board accounts for all 9th graders.
- ERB info to teachers. Reports were given for last year's students and their current students.
 - Conference call for Dicksy, Nancy and Holli McGahee Oct. 19
 - Travis has been testing in the computer lab with MS & ES teachers—15 min—Some tested in the classroom.
 - The initial 1 hour training for teachers is set for October 25 after school.
- Early action applications have been sent in. Transcripts & recommendations are being sent.
- Scholarship information is being sent out as it is received.

Chairman's Report – Susan Glass:

- Sent Board Strategic Plan Evaluations to Jenny Bostick. Working on Excel spreadsheet to analyze data.
- Met with Keith-looking ahead
- Met with Keith and Hunter-Buildings and Grounds Committee
- Added Minutes back to website per PAC request.

Trustees' Committee/Alumni Relations – Heather Lanier:

- Still need potential board member names from board please
- Tshirt cannon well received! One more time for home football game. Can it be done for basketball???
- YES
- Alumni committee is presenting the money they made from their cake raffle and items sold at 2 football games-amount will be told verbally at board meeting (Made \$244)
- The alumni comm. is meeting this month to confirm golf tournament scheduled for March 18th, 19th at Tired Creek Golf Course in Cairo, Georgia.
- Will show template for 50th anniversary Christmas ornament to be sold soon
- Rogers'/McNair's will host 50th anniversary party in the spring-date to be determined.

- Thank you to Chip and Family Bank for our 50th cups!! They look amazing!! Will be used at BBall games

Booster Club – Lezlie Hay-Kelley Joyner:

- Thank you to Donnie and Amy Palmer for getting the freezer for football concessions.
- Booster Season passes still available. Please make sure to purchase one to support the kids and the Booster Club. (Get from Paige or Melissa)
- Thank you to Tonya McDaniel for stepping in.
- Hopefully we will be working with the Alumni group to get something for Seniors and K5 Big/Littles since parents missed out on everything
- Putting \$ towards charter bus for going to Augusta
- Working on fund raiser to help replenish money for charter buses. Any ideas?

Fundraising and GOAL – Lanair Worsham Jr:

- Fundraising discussed with Finance Committee
- Reminder to all that ALL fundraisers are to be approved through Keith before they are initiated.

Building and Grounds- Hunter Spence

- Prep for Fall Festival is scheduled for Wed, 10/20 & Thurs, 10/21
- Working to outline a “job description” for B&G’s responsibilities
- Discussing adding parents (outside board) to help with B&G’s
- Talking with Chris Sharp about continuing to cut the grass
- If we can alleviate the grass cutting; we can focus on other stuff
- Kelley volunteered to get the signage back up in lunchroom prior to first basketball game

Strategic Planning– Susan Glass/Keith Croft:

- Board evaluations sent. Continuing to proceed.

Finance/Grants-Laura Beth Tucker:

- Laura Beth made motion to approve the financial reports. Brent Collins seconded the motion; motion passed
- Will try and get financials out ahead of time to keep from bombarding everyone

Grandparents –Lanair Worsham, Sr.:

- Still trying to sell raffle tickets; the numbers so far are in line with what they were last year at this time.
- We will be selling chili at the Fall Festival again this year

PTO – Jessica Adams:

- Monthly teacher gifts
- Monthly staff and student drawings: gift baskets, Fall Festival t-shirts

- Fall Festival- this Saturday, 4-7, on the baseball field. **Need more help with ticket booth. See sign up sheet.** (39 Families ordered pre-tickets for the festival)
- Thank you to all of the 2021/2022 PTO Sponsors! (24 Sponsors/Signage will be up by Fall Festival) During November, we will recognize our sponsors with Thankful Each Day like we did last year.
- Thank you to Sign Dreamers of SWGA (Paige Gilchrist) for the Wildcat Spooktacular yard sign the week of the festival.
- Big Thank You to Amanda Heard

Recruitment and Retention/Communications and Marketing – Christy Ward:

- Still working on updating the atrium; looking at possibly tinting the windows to help reduce the heat

PTO Parent Representative/PAC – Kelley Smith:

- No report

Old Business:

- None.

New Business:

- None

Executive Session:

- None.

Motion made by Susan Glass to adjourn at 8:19 p.m. Second made by Cader Cox.
All agreed. None opposed.

Meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Kelley C. Smith, Secretary
Westwood Board of Trustees