

Camilla Schools, Inc.
Westwood Board of Trustees
Meeting Notes
January 20, 2021

Present: Kevin Cloud, Christy Ward, Laura Beth Tucker (via phone), Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Susan Glass, Dicksy Hinesley, Chip Davis, Heather Lanier, Harrell Rackley, Kelly Smith, Chris Nurmi, Carl Shiver

Absent: Lanair Worsham, Sr., Cader Cox, IV, and Lezlie Hay

Note: The December Westwood Board of Trustees meeting was canceled.

Lanair Worsham Jr. called meeting to order at 7:03 p.m. and Chip Davis opened with prayer.

Chip Davis made a motion to approve the November 2020 board meeting minutes as submitted. The second was made by Kelly Smith. All approved. The motion to approve the minutes as submitted passed.

COMMITTEE REPORTS:

Headmaster's Report – Kevin Cloud:

- WW is working extremely hard to maintain in-person instruction. As of the board meeting, WW has no covid-19 positive students, one covid-19 positive staff member, and eight students in quarantine. We are preparing for/expecting heightened level of positives/quarantines over the next four weeks due to the holiday break.
- WW is looking forward to celebrating 100 days of in-person instruction. Lower school's 100th day is 1/26/21 and middle and high school's 100th day is on 2/4/21. School/classes/students/PTO planning celebration activities.
- WW having a blood drive at the school on 1/26/21.
- Junior Class Valentine's Booth will be held on February 11, 2021, with Covid-19 precautions, such as, smaller shopping groups, assigned shopping times, etc. Singing Valentines will be allowed, but a screen will be used to separate singers and recipients. Pre-order forms have already been circulated. WW parents will still be able to shop at the booth during the school day, subject to Covid-19 restrictions/precautions.
- Fall fundraiser holiday will be held on Friday, February 12, 2021, for qualifying students. President's Day holiday is Monday, February 15, 2021.
- WW and Brookwood have worked closely together regarding incidents that occurred during and after the most recent home WW v. Brookwood varsity ballgames. WW is appreciative of the partnership with Brookwood and their proactive approach to addressing the situation. WW also worked with Dr. Jackson at GISA regarding the matter. Before the next game, parties are considering a joint pregame statement detailing expected conduct by all.
- Staff completed a review of student grades at the end of first semester for any concerns/issues. Any identified issues will be addressed with students and parents.
- WW will have a literary team this year. GISA has not issued a statement on literary yet.
- Grandparent's Day this year will be virtual. Video(es) will be posted on social media platforms.
- Enrollment is steady. WW continues contact with interested families. WW conducted two private tours for families interested in Fall of 2021 enrollment.

- A WW staff member was injured during a fall on campus. WW has been in contact with staff member's family and worker's compensation regarding the incident. The faculty member is doing well, and WW sent flowers.
- Teacher's letters of intent are due 1/22/21. Teacher contracts will be issued beginning Monday, January 25, 2021.
- Met with Lamar Reese and with JCI over the last two weeks regarding bids on the cafeteria/kitchen renovations and driveway/parking lot paving. WW wanted projected costs for these anticipated future projects.
- Working to schedule the exterior priming and painting of the gym around/during spring break.
- Spoken with Eric Brooks on new enter and exit signs for driveways that match the new school sign. New brushed aluminum poles will also be installed to match new signs.
- WW will have a dress down day on 1/27/21 to raise money for the Boy's and Girl's Club in memory of Noah Collins. Plans to develop a strategy for creating a lasting memorial for Noah Collins on campus.
- WW will have a dress down day on 2/17/21 to raise money for Elyias Rivera, a local child who was seriously injured when he was struck by a drunk driver on 12/26/20.
- The Grandparent's Club is currently considering postponing the annual auction until April.
- Thank you to the Grandparent's Club for the new trophy case that has been installed in the auditorium foyer.
- Thank you to PTO for Chick-Fil-A for the schoolwide lunches on 1/14/21. It was managed well and successful. Thank you goes out to the PTO for all they do for the WW family.
- Current family registration will begin soon. PowerSchool will be/has been updated to include health information. The update should not affect registration. WW already has conducted PowerSchool registration testing.

Curriculum Director – Dicksy Hinesley:

- The January week of virtual school for middle and high school went well. Everyone is trained on google classroom and using the same platform.
- Continuing to work with students who have been absent due to sickness or quarantine.
- This is a very busy time of year for students, particularly seniors. Working on March PSAT and SAT signup deadlines and payments. PSAT is required at WW for 9th grade and SAT required for 9th – 12th grade. The SAT is changing its format, and it will eliminate the writing and subject testing, which WW will have to review to determine how it will affect WW students.
- Currently evaluating a new SAT test preparation program.
- At this time, most of the senior class presently is HOPE eligible. Zell eligibility is not final until end of the school year, but most seniors already qualify.
- Having conferences with high school students and parents about college issues and requirements. Holding conferences with every junior about college choices and majors.
- Held a FAFSA meeting for high school parents with Angie Wilson with Georgia Finance.
- Continually providing and posting scholarship information. Also passing out hardcopy information in senior's homeroom.
- Dual Enrollment with SRTC and Brewton-Parker is ongoing. ABAC's Dual Enrollment will begin 1/25/21. A large group of WW students are taking eight classes between the three colleges. All Dual Enrollment students are monitored closely and doing well. Brewton-Parker does offer online classes, but Brewton-Parker classes are being taught on campus. SRTC Dual Enrollment meets a student body need. Considering adding other campus offerings from SRTC.

- Majority of the senior class already has been accepted to college(s). One student plans on entering the military.
- Reviewing all senior and junior transcripts. All students are on target for graduation.
- Recertification of teachers is ongoing.
- Leann NeSmith from Moultrie IT has continued Google Classroom training with teachers. Several teachers have received intermediate and advanced training.
- WW has begun offering anti-bullying sessions. Sessions are offered on a rotating basis between grades, and each grade will receive a total of three sessions. Debra Cox from Mitchell County 4-H is the instructor.

Chairman's Report – Lanair Worsham:

- Headmaster search committee has been formed and already met two times. Presently, eight resumes have already been received within three weeks. Work is going well.
- Board sending cards to WW families suffering serious illness and/or loss.
- Spoke with Rep. Campbell about HB32.

Trustees Committee - Susan Glass:

- Ballot prepared for voting on Courtney Rubendall's board replacement. Much appreciation was expressed for all that Courtney has done for WW over the years. She will be missed.

Alumni Relations Committee – Heather Lanier:

- Asked two alumni to form an alumni relations committee to aide in planning for capital campaign, future events, and fall 50-year celebrations.
- Just for information, HB32 – tax credits for teachers in rural areas.

Booster Club – Lezlie Hay:

- No report.

Building and Grounds/Fundraising and GOAL – Cader Cox IV:

- Laura Beth for Cader Cox
- GOAL signup for 2020 has concluded
- We can still sign people up for GOAL for 2021, and we still need to encourage participation/enrollment.
- WW GOAL maximum allowance will return to pre-pandemic levels for Fall 2021.

Strategic Planning– Chip Davis:

- No report.

Finance/Grants-Laura Beth Tucker:

- Motion from Susan Glass to approve the February finance report as submitted. Second made by Kelly Smith. All approve. Motion passed.
- WW had a strong financial year and is in excellent financial standing.

Grandparents – Carl Shiver:

- Grandparent's Club meeting held Jan. 11
- Considering postponing the annual auction to spring due to Covid-19 concerns. The Grandparent's Club will have a fundraiser.
- In-person Grandparent's Day program was cancelled due to Covid-19 concerns.
- Letter fundraising campaign underway.

- The Grandparent's Club is financially sound.

PTO – Christy Ward:

- PTO provided Chick-Fil-A to the student body on 1/14/21.
- Teacher bonuses and teacher luncheon provided in December.
- Gift cards for teacher birthdays.

Recruitment and Retention/Communications and Marketing – Christy Ward:

- Private tours instead of open houses during the pandemic.
- Social media campaign ongoing.
- Consideration of possible earlier registration and/or requirements to unregister.

PTO Parent Representative/PAC – Kelly Smith:

- No report.
- Next meeting in February.

Old Business:

- None.

New Business:

- Committee proposed a nominee to replace Courtney Rubendall board position.
- Per the bylaws, a board member rotating off the board nominates one candidate, and the trustee's committee nominates one candidate. Board members then vote, via secret paper ballot, for one candidate.
- Ballots for a new board member presented by Susan Glass, trustees committee.
- One paper ballot vote took place.
- We would like to welcome Hunter Spence to the WW Board of Trustees. He will replace Courtney Rubendall.
- Lanair Worsham Jr., and fellow board members, thanked Courtney Rubendall for her time and dedication while serving on the WW board. She, and her family, will be greatly missed. WW wishes the Rubendall family all the best in their new chapters.
- Heather Lanier will take over as WW Board of Trustees Secretary.

Executive Session:

- None.

Motion made by Chip Davis to adjourn. Second made by Courtney Rubendall.

All agreed. None opposed.

Meeting Adjourned.

Respectfully Submitted,
Heather H. Lanier, Secretary
Westwood Board of Trustees