

**WW Board of Trustees Meeting Notes
December 18, 2019**

Present: Kevin Cloud, Christy Ward, Lanair Worsham Sr., Laura Beth Tucker, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Susan Glass, Dicksy Hinesley, Chip Davis, David Cooper, Ashley Griner, Harrell Rackley, Heather Lanier

Absent: Cader Cox IV, Tonya McDaniel

Lanair Worsham Jr. called meeting to order and Chip Davis opened with prayer.

David Cooper made the motion to approve the minutes, second made by Chip Davis, motion passed.

COMMITTEE REPORTS

Headmaster Report – Kevin Cloud

- Offered condolences and sent arrangement to Baconton Charter
- We will reach out and offer condolences to John Milledge Academy
- We have had 3 students test in the last week: 3rd, 8th and 11th. Two of these students have registered.
- On Monday we had a panel of recent grads speak with current students about college and their experiences. This is a continuation of something that was initiated by the academic committee last year.
- Exams were completed today. A significant number of students missed finals due to illness, therefore Jan. 3rd (teacher workday) has been set aside for students to take finals.
- Tomorrow we will have our “Cats Care” activities followed by our white Christmas program at 11:00.
- Faculty and staff want to express their thanks to the board and PTO for their generosity this season. The gift of a bonus and lunch were very much appreciated by all.
- We will be converting to Eight-man football for 2020/2021 school year.
- School projects slated to be completed over the break are:
 - 1) Carpet cleaning in the lower elementary building and lab.
 - 2) New gutter system for the HS/MS building.
 - 3) New exterior doors for lower school building.
 - 4) New seats for our school bus.

- 2019 - 2020 Projects
 - 1) MS/HS library renovation
 - 2) Science building roof (spring 2020)
 - 3) Gym roof and insulation (winter 2020)
 - 4) Weight room insulation (winter 2020)
 - 5) Road sign (winter 2020)
 - 6) Yellow bus seats (Christmas 2019)
 - 7) Science lab renovation (summer 2020)
 - 8) Elementary school playground renovation (summer 2020)
 - 9) New exterior doors for lower school (Christmas 2019)
 - 10) New gutter system for MS/HS (Christmas 2019)

- 2019 - 2020 Completed Projects
 - 1) Track Resurface (summer 2019)
 - 2) Track striping (fall 2019)
 - 3) New bus (fall 2019)
 - 4) Hitting facility (summer 2019)
 - 5) New carpeting for boy’s locker rooms (summer 2019)
 - 6) New carpet in HS/MS and upper ls building (summer 2019)
 - 7) Painting in LS building (summer 2019)

- 8) Painting in HS building (summer 2019)
- 9) Redesign of HS/MS commons and lockers (summer 2019)

Curriculum Director – Dicksy Hinesley

- Panel of former WW graduates who came to speak on 12/16 was positively received by our HS students.
- Final exam grades are now worth 10% (formerly 5%).
- Transcripts are constantly being sent out and personal recommendation letters are continually being written.
- Researching issue of “Physical Science” requirements for transfer students. We have students who took this in middle school, but is a requirement for high school. Getting in touch with other schools to see how they might be handling this issue.
- Researching “rigor” classes in GA – making sure our college prep kids are and will continue to meet HOPE requirements.
- The SAT will be given at our school on March 4th. SAT prep class offered 7th period (study hall) 2 days a week.

Chairman’s Report – Lanair Worsham

- GOAL sign up
- Annual campaign

Trustees Committee - Susan Glass

- No Report

Alumni Relations Committee – Heather Lanier

- No Report

Booster Club – Tonya McDaniel

- No Report

Building / Grounds – Cader Cox IV

- No Report

Technology/Marketing/Strategic Planning – David Cooper

Strategic Planning

- Final updated copy of the Operation Plan will be turned over to Kevin this month. He will become the maintainer of this document.

Marketing and Communications

- We have provided information to a marketing consultant. Waiting for their initial layout. We hope to have something by mid-January.

Technology

- Working with PowerSchool Registration on changes to the registration forms for next year. On track for an on-time registration kick off next year.
- PayPal account setup and working. Working on adding page to web site where parents can go to pay for a few specific things to start with; tuition, lunch, daycare. Will look to expand this list in the future. We need to implement this in a way so the user is charged the transaction fee rather than Westwood. Venmo may be a good option for small, adhoc payments since no transaction fee would be charged to the school.

Finance/Fundraising– Chip Davis

- Motion from the Finance Committee to approve financial report. Second made by Laura Beth Tucker. Motion passed.

GOAL/Grants-Laura Beth Tucker

- Current GOAL about 50% completed. Deadline is 12-31. I have a list of remaining contacts we need to make to complete the renewals.

- Board members need to select a few people from this list to contact. (EXCEPT HEATHER). See LBT and let her know who will be contacted. BOT members will ask about renewing their GOAL (need last 4 digits of SS# and amount of their tax credit for renewal).

Grandparents - Lanair Sr.

- No Report

PTO – Christy Ward

- Christmas lunch provided for teachers.
- Christmas bonus given to teachers.
- Fall Festival Sponsor signs will be displayed at all WW home basketball games.
- Continuing to work on funding to resurface and address drainage issues for the old tennis courts.

PTO Parent Representative – Ashley Griner

- Alumni Spotlight - have alumni lined up through Feb. 2020.
- Middle School and High School Open House will be held in January.
- Meeting with committee in January to plan registration efforts for 2020.

Parent Advisory Committee – Ashley Griner

- No Report

Recruitment/Retention – Christy Ward

- No Report

Old Business

- Tuition – November discussion with December approval.
- Continued discussion over current handbook wording and proposed changes.

New Business

- **Recommendation** from the Finance Committee to increase tuition by 4% for all grade levels. Second made by Steve Collins. Motion passed. Our Headmaster, Kevin Cloud, can distribute 3% of this increase as he deems necessary.
- **Motion** from David Cooper to approve student handbook changes, as submitted by Headmaster, Kevin Cloud. Second made by Chip Davis. Motion passed.