

**WW Board of Trustees Meeting Notes
June 19, 2019**

Present: Kevin Cloud, Christy Ward, Lanair Worsham Sr., Laura Beth Tucker, Chip Davis, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Susan Glass, Dicksy Hinesley, Ashley Griner, Harrell Rackley

Absent: Tonya McDaniel, Christy Ward, Cader Cox IV, David Cooper

Lanair Worsham Jr. called meeting to order and Chip Davis opened with prayer.

Laura Beth Tucker made the motion to approve the minutes, second made by Susan Glass, motion passed.

COMMITTEE REPORTS

Headmaster Report – Kevin Cloud

- Tours and testing continue.
- Staffing - Pam Dean will be returning to teach HS science. Katie Turner will teach 9th/10th English as well as assist Betsy Caldwell with yearbook. Kayla Cross will join lower school staff in K-3. New teachers have already met with staff to go over materials and curriculum.
- Travis Moss, our new technology teacher will attend a one-week PowerSchool training.
- New carpeting installation is almost complete in the middle/high school building, then work will proceed in the lower elementary building.
- We are ready to begin installation of new batting cage, but survey of the land must be conducted (per city of Camilla) as back of property is considered a flood zone. Surveyor has come, we are waiting for the report.
- Renovation of science classrooms will be tabled until summer 2020. This will allow time for architectural drawings, etc.
- Gym/campus door replacements/repairs – awaiting arrival of all materials
- STEM/Sports camps – they were a success, will research camp offerings for summer 2020

Curriculum Director – Dicksy Hinesley

- STEM – 19 participants, camp was led and supervised by Mrs. RoseMary and Ms. Chelsa
- Planners will be provided for our middle school students, color will coordinate with grade
- 2019/2020 6th graders will participate in Accelerated Reader (AR) program (previously concluded in the 5th grade). Goal is for all middle school students to participate.
- Summer Reading – all students in grades 6-12 have summer reading assignments
- DE – everything is on track, handling miscellaneous details for fall 2019
- Appreciation is given to Mrs. Melissa and Mrs. Denise for helping with book orders, there are three books that remain to be located and ordered
- Class Schedules – work in progress

Chairman’s Report – Lanair Worsham

- Welcomed new BOT members Ashley Griner and Harrell Rackley
- Committee chairs and members will be appointed in the coming month. Let me know if you have preferences for appointments or interests in certain areas
- Board commitment will go out to be signed before next meeting
- Retreat date discussion – Tentatively set for 6/27/19
- Beginning property and liability insurance bids procedure

Academic Committee – Susan Glass

- Finalizing middle school planners, after discussing with Kevin, we would like to include school calendar, WW logo, and mission statement

Athletic Committee/Booster Club – Tonya McDaniel

- Season Passes will go on sale in July
- Planning Kick-off Banquet-August 12th
- Donation to Varsity cheerleaders thanking them for all they do for our athletes (football & basketball)
- Brooks & Co is working on our T-shirt designs for the school year, order forms should be ready in mid-July

Building / Grounds – Cader Cox

- No Report

Communications/Marketing Team – David Cooper

- Met with Kevin to discuss options for computer lab renovations
- Renovations to be completed over summer 2019 – new carpet, 24 new IMAC's, 3 55'in apple TV's. Install to begin after 7/4/19 by Blough Tech

Finance/Fundraising– Chip Davis

- Approval of April – June financials to be voted on at July meeting. This delay has been caused by various software issues. We will begin using QuickBooks over summer break. Staff will undergo training for new software.
- Committee is currently researching antiquated, possibly redundant finance report line items
- Closing of Franklin Templeton fund – to be completed soon
- Approval of budget numbers for 19/20

GOAL/Grants-Laura Beth Tucker

- Worked on drafting 19-20 Operating Budget
- Applying for Disaster Relief Grant for damages due to Hurricane Michael – still researching, possibly could apply for fencing
- GOAL **is now open** for accepting **2020** tax credit applications on-line
- GOAL **can** still accept **2019** tax credit applications via a PDF tax credit form emailed to goal@goalscholarship.org until the cap is met.

Grandparents - Lanair Sr.

- Fundraiser - WW day @ Southwind Plantation. Printing tickets to sale
- Track maintenance – try to re-surface, currently exploring cost
- High School carpet – almost complete

PTO – Christy Ward

- Met with Kevin and Paige to finalize dates for PTO projects throughout the school year.
- Met with Heather Cox, past PTO President, to obtain files and other PTO items
- Began work on back to school activities and Fall Festival

PTO Parent Representative – Ashley Griner

- Family orientation for NEW families will be July 23rd. Will “buddy” a NEW family with an EXISTING family. New families will be given a welcome basket.

Parent Advisory Committee – Ashley Griner

- Reached out to prospective committee members – will add new members
- Will discuss possibility of changing “meeting” night

Recruitment/Retention – Co-Chairs: Heather Cox/Christy Ward

- Met with Kevin to set tentative dates for Open Houses and K Play Day
- Continuing to contact families regarding registration
- Following up with families who did not complete online registration (new families)

Strategic Planning – David Cooper

- Meredith Rogers has agreed to chair the Goal 1 committee. We will meet with her soon, and then schedule a meeting with committee chairs.

Old Business

Finance Committee

- **RECOMMENDATION** to approve 2019-2020 budget. Second made by Susan Glass. Motion passed.

Nominating Committee – Susan Glass

- Committee proposed nominees to replace both Gary Allen and Greg Shiver's board positions.
- Per the bylaws, the board member rotating off the board nominates one candidate and the committee nominates one candidate. Board members then vote via paper ballot for one candidate. Two separate paper ballot votes (one per board position) took place.
- We would like to welcome Christy Ward. She will replace Gary Allen.
- We would like to welcome Heather Lanier. She will replace Greg Shiver.
- Lanair Worsham Jr. thanked Gary Allen and Greg Shiver for their time and dedication while serving on the board.
- 2019-2020 BOT officers: Chairman – Lanair Worsham Jr., Vice-Chairman – Steve Collins, Secretary – Courtney Rubendall

New Business

- Discussion took place concerning previous/recent Admissions Policy:
 - Previous (2017/2018): "Local transfer students are not accepted into the senior class. Non local transfer students will be considered on an individual basis."
 - Recent (Amended 4/18/18): "Local transfer students are not accepted into the senior class. Non local transfer students will be considered on an individual basis. Exception to this policy must be approved by a unanimous decision of the Headmaster, Curriculum Director, and Board Chair."
- **RECOMMENDATION** from Lanair Worsham Jr. to Amend: "Local transfer students are not accepted into the senior class. Non local transfer students will be considered on an individual basis. Exception to this policy must be approved by the Headmaster." Second made by Steve Collins. Motion passed. This policy will take effect 2020/2021 school year.
- **RECOMMENDATION** from Susan Glass to revert back to original policy (2017/2018). "Local transfer students are not accepted into the senior class. Non local transfer students will be considered on an individual basis." Second made by Lanair Worsham Sr. Motion Failed.

Motion made by Laura Beth Tucker to adjourn, second made by Chip Davis.

Meeting Adjourned

Respectfully Submitted,
Courtney Rubendall