

**WW Board of Trustees Meeting Notes
January 17, 2018**

Present: Ross Worsham, Laura Beth Tucker, Christy Ward, Greg Shiver, Lanair Worsham Sr., Susan Kiegans, Tonya McDaniel, Gary Allen, Cader Cox IV, Heather Cox, Susan Glass, Chip Davis, Steve Collins, Meredith Rogers, Courtney Rubendall, David Cooper, Lanair Worsham Jr.

Absent: Dicksy Hinesley

Laura Beth called meeting to order and opened with prayer.

Susan Kiegans made the motion to approve the Dec. minutes, second from Gary Allen. Motion passed.

COMMITTEE REPORTS

Headmaster Report – Ross Worsham

- Preparing for Grandparents' Day on campus
- All letters of intent have been returned by faculty
- 2 new students enrolled during break; 1 student transferred; 1 student moved to Alabama
- January and February are good academic months following break
- Only 2 students are ineligible under "no pass/no play" rule

Chairman's Report – Laura Beth Tucker

- Thank you to Worsham family for hosting fundraising event!
- Applied and received additional grant
- GOAL as of 1/4/18 = 153 enrolled; 63% increase in participants & should exceed last year's total (Last year 94 participants @ \$641,307)
- Payroll deductions for GOAL now established for employees to set aside their GOAL contributions in advance of March 2019 due date.
- Revised contracts for 2018-2019 registration packets; prepared budget estimations for setting tuition

Annual Campaign – Lanair Jr:

- Total collected to be announced at Wed's board meeting. Our note balance is now \$48,000.

Academic Committee – Susan Glass:

- Meeting scheduled for next week

Alumni Committee – Susan Keigans

- No report

Athletic Committee/Booster Club – Tonya McDaniel

- Relocated Athletic Trainer to new room to allow for more space
- Booster Club purchased game balls for Karlie Jones and Gracie Pollock to recognize their 1000 points
- New backpacks for basketball team
- JV Baseball meeting with new coaches 1/16
- Booster Club meets 1/30 at 5:30pm in HS Commons

Building / Grounds – Lanair Worsham, Jr.:

- Floors repaired during Christmas Break
- Plumbing issues in lunchroom and auditorium and roof leaking again in auditorium
- Installing lights outside gym this week

Communications/Marketing – David Cooper

- No report

Finance/Fundraising/GOAL – Chip Davis

- Sheet sales completed with NET profit of \$5,781. Thanks to Duane Bentley for leading fundraiser.
- Boston Butt net \$10,173. Thanks to Ashley Griner and Boston Butt Team!

Recruitment/Retention – Greg Shiver

- No report

Grandparents - Lanair Sr.

- Meeting held Tuesday, Jan 16th
- Raffle tickets are on sale for \$10
- Grandparents Day – February 2nd (note: rescheduled due to flu)

PTO – Heather & Cader Cox

- Successful first Cats Care Day on Dec 14th
- Distributed teacher bonus checks on Dec 15th
- PTO Workday scheduled for January 27th
- Planning a brunch for Grandparents' Day on Feb 2nd
- Teacher birthdays for January

PTO Parent Representative:

- Butterfly Garden
 - Meeting held with grade level garden moms 1/8
 - Applied for a grant with Flint River Soil and Water Conservation District
 - Requested donations from local Garden Clubs
- Received a donation from Holly Garden Club
 - Will begin updating butterfly garden this spring
- Passed out Honey Baked Ham lunches to teachers from PTO
- Passed out Teacher Bonuses from PTO
- Pending board approval, will begin organizing the “K Play Day”, an open house specifically for the K grades.

Parent Advisory Committee:

- Meeting on Monday, Jan 15th
 - PAC agreed with the Executive Committee on the recommendation to increase tuition.
 - PAC agreed with the decision of the Executive Committee to begin to move all registration forms to an electronic format. Consider pdf forms that can be printed or emailed back to the school.
 - In an effort to continue to maintain the Christian environment of the school, PAC recommends organizing Christian speakers to lead assemblies at the middle and high school.

Strategic Planning – David Cooper

- Operational plan for implementation now prepared and sent to all Chairs.

Technology – David Cooper

- No report

Bylaw Review Ad-Hoc Committee – Meredith Rogers

- Amended bylaws as approved at December meeting will be submitted to each board member

NEW BUSINESS

Recommendation from Chairman, Laura Beth Tucker to approve duties and agree to purpose as defined of the Personnel Committee. Motion made by Steve Collins. Second by Lanair Worsham Jr. Motion passed

Appointments to Personnel Committee for 2017-2018: Meredith Rogers, Chair; David Cooper; Steve Collins; Gary Allen.

Recommendation from the Finance Committee to increase Tuition by \$100 for all grades (except K3) and increase the Technology Fee by \$25. Motion made by Chip Davis. Second made by Greg Shiver. Motion passed.

The 2018-2019 registration contract was sent out via email to BOT with proposed changes. Recommendation from the Finance Committee to approve the 2018-2019 Registration Contract. Motion made by Chip Davis. Second made by David Cooper. Motion passed.

On behalf of Planters & Citizens Bank, Susan Kiegans thanked Ross for the time and effort he put into sending handwritten "thank you" notes to Westwood Capital Fund donors.

The Board of Trustees accepted the resignation of Headmaster, Ross Worsham, effective 5/31/18. Many expressions of appreciation were offered by the Board to Ross for his dedicated service to Westwood.

Susan Glass closed in prayer.

Respectfully submitted,

Courtney Rubendall