

**WW Board of Trustees Meeting Notes
November 18, 2020**

Present: Kevin Cloud, Christy Ward, Laura Beth Tucker, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Susan Glass, Chip Davis, Heather Lanier, Harrell Rackley, Cader Cox IV, Lezlie Hay, Chris Nurmi

Absent: Dicksy Hinesley, Kelly Smith, Lanair Worsham Sr.

Lanair Worsham Jr. called meeting to order and Chip Davis opened with prayer.

Heather Lanier made the motion to approve the minutes, second made by Chip Davis, motion passed.

Special guest speaker, James Lee Adams, shared his experience as a former BOT member/Chairman. Referred to his time on the board as “one of the greatest opportunities I ever had”.

COMMITTEE REPORTS

Headmaster Report – Kevin Cloud

- This Tuesday our seniors had their Thanksgiving Lunch provided by our grandparents. All other classes participating in Thanksgiving lunches will have their meal on Thursday. Most classes will have pre-packaged food delivered. Some Grandparents will be on campus, but have been told that they will have to observe the same guidelines for food service i.e. masks, gloves, no buffet – style.
- Our shotgun team will compete at state this Thursday – Saturday in Savannah.
- Our varsity football team will host the first round of the playoffs this Friday versus Twiggs Academy.
- I will be attending the GISA heads meeting in Roswell on December 3rd.
- Our basketball season will begin on December 8th as we host Brookwood. Our game on December 4th has been cancelled. Working to get all home games on FB live.
- We will have a MS dance December 17th 6-8 p.m. This dance will have the same protocols that were established for the Homecoming Dance.
- We will have our White Christmas Program on December 18th. It will be an abbreviated program in the gym.
- We are waiting on the installation of the new trophy case in Auditorium foyer.
- I have also begun to get quotes on painting the exterior of the gym. Looking to have that work done in March.
- Replaced 20-ton air conditioning unit in Lower School Building.
- Cares Act Update. In light of issues due to lawsuits with federal government, meetings have been held with Mitchell County BOE and through this cooperative effort, it has been determined that what was already purchased and in possession shall be written off and released to WW. All purchased items will be used for improvements/additions to/for our technology infrastructure.
- Covid - 1 elementary student has tested positive. 1 HS student exposed and quarantined.
- Covid-Basketball - GISA has only stipulated that seating must be equitable. We met as a region and devised a list of protocols for 20/21 season. As we go through the season and we learn more, there may be changes made to these protocols. Full description of these protocols were published on BLOOMZ 11/11/20.

Curriculum Director – Dicksy Hinesley

- All DE students are registered for the next semester

- HS students were surveyed and asked what other DE classes might be of interest. Results: horticulture, accounting, criminal justice, culinary arts.
- FFA club – researching
- Re-certification for some of our teachers is underway
- Along with transcripts, requested grade reports are being sent to various institutions.
- Scholarship opportunities are being received/sent.

Chairman’s Report – Lanair Worsham

- GOAL - Board members please sign-up
- Annual fund – Board members please contribute
- Thank you to Christy Ward and PTO. Fall Festival was a huge success.

Finance/Grants-Laura Beth Tucker

- Motion from Heather Lanier to approve the October finance report. Second made by Lezlie Hay. Motion passed.
- Tuition increase recommendation discussed
- Paige is starting to prepare registration packets

Trustees Committee - Susan Glass

- Committee discussing possible nominees to present at the December meeting. Courtney Rubendall, who will be resigning, will also bring forth a name to the December meeting. BOT will vote.
- Heather Lanier has volunteered to take on the role of secretary. Chairman to officially appoint.

Alumni Relations Committee – Heather Lanier

- HOCO 2020 – we had an alumni tent and began to obtain signatures on signage. These signs were also present at Fall Festival.
- Proposals for new parking have been shared via email. Estimates for costs associated with this project are being obtained.

Booster Club – Lezlie Hay

- Need concession volunteers.
- Getting ready for upcoming Basketball season.

Building & Grounds/Fundraising & GOAL – Cader Cox IV

- Please sign-up for GOAL – 100% BOT participation expected.
- All 2019 GOAL participants received email reminders.
- BOT GOAL calling committee will be set up.
- Paige sent GOAL reminders via BLOOMZ.

Strategic Planning– Chip Davis

- No Report

Grandparents - Lanair Worsham Sr.

- No Report

PTO – Christy Ward

- Fall Festival and King/Queen profit was \$37,000+

PTO Parent Representative/PAC – Kelly Smith

- Meeting held on 11/2.
- Administration and Kevin praised for keeping our school open and pleased with safety measures.
- We will reconvene February 2021.

Recruitment & Retention/Communications & Marketing – Christy Ward

- Bulletin board purchased for HS.
- Two social media ads placed.
- Open House to be rescheduled.
- Plans for recruitment/retention are a work in progress.

New Business

- **Recommendation** from the Finance Committee to increase tuition by 4% for all grade levels. Second made by Cader Cox IV. Motion passed.
- **Motion** from Cader Cox IV to approve Handbook changes and updates, as submitted by Headmaster, Kevin Cloud. Second made by Laura Beth Tucker. Motion passed.
- Discussed Endowments, history of endowments at Westwood, and possibly starting a new endowment.
- Headmaster, Kevin Cloud, announced he will not be returning at the conclusion of the 2020-2021 school year.

Motion made by Cader Cox IV to adjourn, second made by Chris Nurmi.

Meeting Adjourned

Respectfully Submitted,
Courtney Rubendall