

**WW Board of Trustees Meeting Notes**  
**August, 22 2019**

Present: Kevin Cloud, Heather Lanier, Lanair Worsham Sr., Laura Beth Tucker, Tonya McDaniel, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Susan Glass, Dicksy Hinesley, Ashley Griner, Harrell Rackley  
Chip Davis, Cader Cox IV, David Cooper

Absent: Christy Ward

---

Lanair Worsham Jr. called meeting to order and Chip Davis opened with prayer.

Susan Glass made the motion to approve the minutes, second made by Laura Beth Tucker, motion passed.

## **COMMITTEE REPORTS**

### **Headmaster Report – Kevin Cloud**

- Good start to the school year and experienced minimal distractions in the classrooms and hallways.
- Most of our summer projects have been completed with the exception of the striping of the track. We have contracted for that work to be done and are looking at a mid-October timeline for completion.
- Currently looking at additional projects to complete during the course of the school year. First, working to renovate the space in the media center by Christmas break as well as repair gym insulation and weight room insulation.
- Additionally, we are still on track to begin conceptual work on the science labs with all work to be completed in the summer of 2020.
- Thank you to Christy Ward for a very productive workday. Thank you to Cader Cox for all of his work both leading up to and since our workday.
- Thank you to Lanair for all of his work (and his family's) and leadership this summer.
- We have started our magazine drive with our first turn in this past Tuesday.
- Most of our fall sports teams have started their seasons and are competing well with Varsity Football opening tomorrow night vs. Brookwood and our Middle School a Jr. Pro teams starting next week.
- As of today, the nets have been installed in our new batting cage.
- Hope to have track striping completed by mid-October.
- We have set our Professional Development schedule for the year with whole staff, on-campus training in Classroom Management (10/14) and CPR/AED training (10/4).
- We have also purchased two new AED units that will be deployed in the Lower Elementary building and the Middle/High School building.
- We are also evaluating high-risk places where we need to deploy fire alarms.
- Additional Staff development will include Handwriting, the Writing process, Training in IXL (our digital tool to help supplement Math and ELA curriculum), The Georgia Educational Technology Conference and the Georgia Conference for Teachers of English.
- We will have a Region Headmaster's luncheon on August 28<sup>th</sup> in Albany.
- I will also attend a meeting, along with other regional Heads, with Debra Wilson, the president of SAIS, at Brookwood on September 16<sup>th</sup>.

### **Curriculum Director – Dicksy Hinesley**

- Joined GISA and will now have access to counselor and professional development opportunities.
- Informed the board about "Fundraising 101", professional development offered by GISA.
- DE Juniors – 8 taking history at ABAC, Professor Dr. Kirkland, 9 Mrs. Lisa/Math

- DE Seniors – 14 seniors total: 8 Ms. Azalee/Math, 7 Mrs. Fran/Psy, 13 Government, 1 Spanish
- SAT prep – currently looking at two different offerings: Solution Skills (Tallahassee) and Edison Prep (Atlanta)
- Will meet with Jr's/Sr's during Tuesday/activity period 8/27
- Jay Menees, our UGA admissions recruiter rep for this area, will visit with students 8/29. Jay also invited Dicksy to attend "1<sup>st</sup> Look"
- Will attend counselor workshop "Peach Tour" on 8/28. Representatives from UGA, GT, and GA State will be in attendance.

#### **Chairman's Report – Lanair Worsham Jr.**

- Thank you to Kevin and Staff for a great start to the year
- I have heard from several teachers that this has been one of the most positive starts to a school year.
- As athletics start up on all levels, please try to support decisions of coaches/staff with parents that may have questions and concerns.

#### **Trustees Committee - Susan Glass**

- The committee has met once and is in the process of defining a purpose, description, goals, responsibilities, and qualities of a WW BOT member.

#### **Alumni Relations Committee – Heather Lanier**

- In the process of researching what has/has not been accomplished concerning database, Facebook, etc.
- David Cooper will get a master list to Heather.
- We would like to merge database with school website, "Constant Contact", and therefore be able to send email blasts.
- We would like to promote Alumni/past memorabilia at athletic events.

#### **Athletic Committee/Booster Club – Tonya McDaniel**

- T-shirts – 2<sup>nd</sup> orders expected next week
- Considering the sale of other types of WW shirts to offer (button down, polo, etc.)
- Season passes are still for sale
- Kick off banquet was successful – feedback was extremely positive
- The senior banners have arrived. We would like to see them hung before pep rally
- Football t-shirt order – profits will go back into athletic budget

#### **Building / Grounds – Cader Cox IV**

- No report

#### **Communications/Marketing Team – David Cooper**

- Technology – New logos are on the website for official use.

### **Finance/Fundraising– Chip Davis**

- July 31st financial statement will reflect investment liquidation
- Motion from Cader Cox IV to approve the July finance report. Second made by Steve Collins. Motion passed.
- Discussed amending the amount originally allocated for the 2019 – 2020 athletic budget.
- **RECOMMENDATION** from the Finance Committee to amend Athletic budget from \$62,000 to \$80,000. Second made by Cader Cox IV. Motion passed.

### **GOAL/Grants-Laura Beth Tucker**

- Working on large grant app due Sept 30
- Asked to serve on panel at GOAL Regional meeting in September

### **Grandparents - Lanair Sr.**

- Quail Hunt fundraiser – commitments to participate are acceptable at this point, will ask for payment in December.
- Hunt is scheduled for March 24<sup>th</sup>, 2020

### **PTO – Christy Ward**

- Provided WW baskets and yard signs for all new families
- Made New Teacher baskets
- Held Back to School Lunch for teachers
- Back to School Bash - organized food vendors, Snow Cone (Thanks to Amanda Heard! and other PTO members), and PTO table where WW t-shirts and other items were sold
- Moving PTO gear to storage room on campus
- Purchased Gift Cards for teachers with birthdays August-December

### **PTO Parent Representative – Ashley Griner**

- New family orientation was a HUGE success.
- We had 23 new families participate and were introduced to their existing “buddy” family that night (face to face).
- Important details were discussed by Mr. Kevin.
- Welcome baskets, including t-shirt vouchers from PTO, and refreshments were served.
- Feedback from new families was very positive.

### **Parent Advisory Committee – Ashley Griner**

- All new members have been contacted and have accepted the membership
- First meeting will be September 8.

### **Recruitment/Retention – Christy Ward**

- New Family Orientation - Very well attended, only one new family out of the 24 did not attend; new families were paired with an existing family for the year; teachers were complimentary of the event.
- Working with Ashley Griner on New Families.

**Strategic Planning – David Cooper**

- Meeting is tentatively set for November.
- Operational plan has to be updated.
- All committees will have to review details/tasks, determine what goals have been met and do away with unimportant items and reach a consensus on what is important now.

Motion made by Cader Cox IV to adjourn, second made by Laura Beth Tucker.  
Meeting Adjourned

Respectfully Submitted,  
Courtney Rubendall