

**WW Board of Trustees Meeting Notes
January 16, 2019**

Present: Kevin Cloud, Greg Shiver, Christy Ward, Lanair Worsham Sr., Susan Glass, Heather Cox, Chip Davis, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., David Cooper, Gary Allen, Dicksy Hinesley, Cader Cox IV

Absent: Laura Beth Tucker, Susan K. Moss, Tonya McDaniel

Lanair Worsham Jr. called meeting to order and Cader Cox IV opened with prayer.

Gary Allen made the motion to approve the minutes, second from Cader Cox IV, motion passed.

COMMITTEE REPORTS

Headmaster Report – Kevin Cloud

- We are preparing for Grandparents Day on February 1st as well as The Pageant on February 3rd.
- K4 Play Day on February 10th.
- We have welcomed 4 new students since the last meeting and have had one student withdraw.
- Letters of Intent have given to faculty and all are expected to be back by the end of the week.
- We will have a FAFSA meeting at 6:00 p.m. on January 30th.
- Continue interviews with Football Coaching candidates this week.
- We now have the ability to post jobs with VSU via Purple Briefcase. I will conduct interviews with Graduating Seniors in Thomas University's School of Education on March 21st.
- 2019-2020 school calendar is being reviewed/drafted.

Curriculum Director – Dicksy Hinesley

- 3/5/19 – PSAT
- 3/6/19 – SAT offered at WW-Academic committee will provide breakfast.
- Recertification observations are ongoing.
- Senior Scholarships are already being awarded! Students have been trained as to where to look for them (my office, Bloomz, etc.), deadlines/due dates, and if they are applicable.
- Transcripts are continuously being updated and sent.
- Science teachers will attend conference in Columbus (February).
- OG Training (Atlanta) – 1st, 2nd, 3rd, and Ms. Grace will attend. There is also a possibility that Dicksy might attend.
- A leadership conference in Chicago is pending county approval.

Chairman's Report – Lanair Worsham

- Registration coming up soon. Please encourage families to register.
- Point families to Kevin if they have concerns or complaints
- Revised registration contracts
- Tuition increase discussed

Academic Committee – Susan Glass

- SAT on 3/6/19 - 50 students are registered.
- SAT prep for WW students is underway.
- Dual Enrollment – research other programs that could possibly be a better fit for WW.
- Lab – Susan will meet with Ms. Grace in order to put “in writing” a description of our lab.

Alumni Relations Committee – Susan Keigans

- No Report

Athletic Committee/Booster Club – Tonya McDaniel

- No Report

Building / Grounds – Cader Cox

- Dewain and Kevin still working on all leaks.
- Working with Kirk at stones to install elementary and science room door hardware and getting prices for install.
- Bids were given to Kevin for fence repairs.
- Plumbing issues being addressed in new ladies' restroom.
- Boys locker room – flooded as a result of plumbing/drain issues in other part of building. The carpet had to be removed and area thoroughly cleaned.

Communications/Marketing Team – David Cooper

- Committee met and discussed progress on logos. Need to have Eric Brooks make a few changes. Logos will then be shared with the board. Committee is also working to update the Westwood brochure and postcard.

Finance/Fundraising– Chip Davis

- Motion from the Finance Committee to approve the December finance report. Second made by Greg Shiver. Motion passed.
- Recommendation on tuition amounts for approval
- Approval of Registration Contract

GOAL/Grants-Laura Beth Tucker

- 145 participants @ \$436,200
- Cap not met so can still enroll
- Soil and Water Conservation grant due next week

Grandparents - Lanair Sr.

- Grandparents day coming up
- Auction – March 9, 2019
- Raffle tickets for sale – 2 types (\$100 & \$10)

PTO – Heather Cox

- Hosting a “Super Bowl” lunch for faculty on January 18th
- PTO campus workday is January 19th @ 8am
- Held meeting with Grandparent committee to discuss upcoming auction and festival
- Held PTO committee meeting to finalize plans for upcoming Spring Festival on March 9th, 2019. Festival will be from 4pm until 6:30pm.
- Planning for Grandparents Day on February 1st
- Spring Fest – BOT to work tables. Admission will NOT be charged. Tickets will be used to purchase EVERYTHING.

PTO Parent Representative - Christy Ward

- Auction/Festival-met with Heather, Grandparents to plan and coordinate.
- K Play Day-confirmed date with Kevin and teachers, organized team to help facilitate the event, planning and advertising underway.
- Butterfly Garden: garden moms will clean up butterfly garden beds for Grandparents Day.

Parent Advisory Committee - Christy Ward

- Up-coming meetings Feb 24 and April 28

Recruitment/Retention – Greg Shiver

- Committee will meet with Kevin 1/23/19.
- Postcards will be mailed.

Strategic Planning – David Cooper

- Committee met and reviewed the implementation plan. Individual goal committees will review their items, update the status of the completed items, note any items that should be added or removed from the operational plan. The plan will then be updated and shared with the board.
- A chairperson is needed for Goal 1 committee.

New Business

- Recommendation from the finance committee to increase Tuition by \$150 for all grades and increase the Technology Fee by \$50. Second made by Susan Glass. Motion passed.
- Recommendation from the Finance Committee to approve the 2019-2020 Registration Contract. Second made by David Cooper, motion passed. It was suggested and agreed that an explanation/description of the “Technology Fee” would be posted on Bloomz

Executive Session

- Motion made by Cader Cox IV to enter into Executive Session, second made by Steve Collins. Motion passed.
- Motion made by Gary Allen to conclude Executive Session, second made by Cader Cox IV. Motion Passed

Motion made by David Cooper to adjourn, second made by Cader Cox IV.
Meeting Adjourned

Respectfully Submitted,
Courtney Rubendall