

**WW Board of Trustees Meeting Notes  
October 24, 2018**

Present: Kevin Cloud, Laura Beth Tucker, Christy Ward, Lanair Worsham Sr., Tonya McDaniel, Susan Glass, Cader Cox IV, Heather Cox, Chip Davis, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Susan Moss

Absent: Gary Allen, David Cooper, Dicksy Hinesley, Greg Shiver

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Lanair Worsham Jr. called meeting to order and Cader Cox IV opened with prayer.

Susan Moss made the motion to approve the minutes, second from Cader Cox IV, Motion passed.

## **COMMITTEE REPORTS**

### **Headmaster Report – Kevin Cloud**

- The school suffered relatively minor damage resulting from Hurricane Michael.
- I met with the adjustor on Monday as he did his initial assessment.
- We have tried to assist with relief efforts in the community as well as reaching out to SGA to find a time to help them with theirs.

### **Returning to normal after Hurricane Michael:**

- Returned to dress code, normal homework and testing effective today, the 24<sup>th</sup>.
- Sent out a detailed list of date changes and postponements that included Fall Festival and Homecoming.
- Letter sent to our families via Bloomz to make them aware of GOAL relief scholarship.
- Homecoming will be the week of October 29<sup>th</sup>. We will celebrate Homecoming and Senior Night on November 2<sup>nd</sup>.
- PSAT was administered today Wednesday the 24<sup>th</sup> – 1 student was absent
- FAFSA meeting tonight at 6:00
- Report Cards will go out on Friday.
- Planning our Veterans Day observance on November 9<sup>th</sup> at 11:00 a.m.
- School was awarded a \$5000 Vibrant Communities Grant from the Georgia Council for the Arts.
- We will have a dress down day for Ozzie on November 7<sup>th</sup>.
- According to GAC (GA Accrediting Commission) allows up to 4 days per calendar year for inclement weather/emergency for school cancellations, therefore we have 1 day to make-up for Hurricane Michael. Kevin/administration to designate make-up day.

### **Curriculum Director – Dicksy Hinesley**

- Successfully administered PSAT today
- FAFSA meeting tonight at 6:00

### **Chairman's Report – Lanair Worsham**

- Thank you to staff for working through difficult time and starting school back in a timely manner
- We had several students and staff volunteer at the EMC during recovery – Kevin
- The Board is understanding of the financial hardships due to the Hurricane and will do what needs to be done to accommodate families during this time. Additionally, as Board members, we need to be vigilant with the finances of the school and ensure future success of the school.
- Focus on GOAL

### **Academic Committee – Susan Glass**

- Committee met 10/2/18
- Dual Enrollment document approval: **RECCOMENDATION** from Academic Committee to approve revised Westwood Schools Dual Enrollment (DE) Participation Agreement. Second made by Susan Moss, motion passed. This document will be placed in Handbook. Copy of revised DE Agreement submitted with minutes.

### **Alumni Relations Committee – Susan Moss**

- Committee to re-group post Hurricane Michael

### **Athletic Committee/Booster Club – Tonya McDaniel**

- Athletic Committee meeting on October 1, 2018.
- Booster Club donated frozen food to Mitchell EMC.
- Crystal Hawley carried Booster fryers to EMC for use during storm recovery.
- Sponsored meals for softball players and coaches for region playoffs.

### **Building / Grounds – Cader Cox**

- No Report

### **Communications /Marketing Team – David Cooper**

- Communications committee is working with Eric Brooks to clean up and formalize the existing logos. We decided to work with Eric on this and use Sarah for defining any new logos that we want.
- Strategic planning committee will meet the last week of October to review and update the operational plan.
- We've purchased online registration software from Powerschool and intend to work with them to implement a solution for online registration for the 2019-2020 school year.

### **Finance/Fundraising– Chip Davis**

- Motion from the Finance Committee to approve the October Finance report. Second made by Cader Cox IV. Motion passed.
- Future issues discussed

### **GOAL/Grants- Laura Beth Tucker**

- Awarded a \$5000 Vibrant Communities Grant from the Georgia Council for the Arts.
- Work session following BOT meeting to discuss GOAL

### **Grandparents - Lanair Sr.**

- Bathrooms – basically finished, waiting on partitions to be installed.
- Raffle – postponed, already purchased tickets will still be honored in raffle. We will focus again on selling raffle tickets after auction.

### **PTO – Heather Cox**

- Grade Mother meeting held on Oct 1<sup>st</sup> to discuss Fall Festival
- Fall Festival T-Shirt Contest...Congratulations to Lily Hay for submitting the winning design. Update: this design will be used in coming up with a new t-shirt to show community support during the aftermath of the hurricane. Plan is to keep “corn” artwork, but ask Art Club to elaborate on design.
- Fall Festival planning...will be postponed until further notice
- King and Queen Contest will be suspended with the exception of a Wednesday morning sale on 10/31.
- sponsored lunch from Chick-fil-a for teachers on 10/16

- installed two new tables (one additional table will be installed) with umbrellas in the high school courtyard. Donated by PTO and Class of 2017 and 2018.

### **PTO Parent Representative - Christy Ward**

- Consulted with Heather Cox on PTO events
- Gas gift cards purchased for teachers running gas generators
- Ordered Chic Fil A lunch for teachers

### **Parent Advisory Committee - Christy Ward**

- Appreciate the way our school is handling the after-math of Hurricane Michael (Including the communication, postponing events, no homework and loose dress code).
- Boston Butt Fundraiser- would like input from Board on if/when this fundraiser should be held. BOT requested Ashley Griner to meet with Kevin.

### **Recruitment/Retention – Greg Shiver**

- No Report

### **Strategic Planning – David Cooper**

- No Report

### **NEW BUSINESS:**

- 10/16/18 – MOTION (VIA EMAIL) Due to the Devastation from Hurricane Michael, the Finance Committee has brought forth the Recommendation that we allow the maximum allowable tuition assistance cap of 50% to be raised to 85% for a “temporary 1-year disaster relief” scholarship opportunity. This will only be available to currently enrolled students. If passed, the Financial Assistance Committee will review new applications and requests for additional awards and make the determination on award amounts like always. Motion passed with unanimous approval (via email) responses. Copy of motion with further explanation submitted with minutes.
- 10/25/18 – Revised Grade Mother Guidelines and Responsibilities – addition to Handbook. MOTION (VIA EMAIL) made by Tonya McDaniel to approve the revision and inclusion of the Grade Mother Guidelines and Responsibilities. Second (VIA EMAIL) made by Susan Moss. Motion passed (via email). Copy of revision submitted with minutes.

Meeting Adjourned

Work session conducted following the conclusion of meeting.

No Executive Session

Respectfully Submitted,  
Courtney Rubendall