

**WW Board of Trustees Meeting Notes  
August 15, 2018**

Present: Kevin Cloud, Laura Beth Tucker, Christy Ward, Greg Shiver, Lanair Worsham Sr., Tonya McDaniel, Susan Keigans, Cader Cox IV, Heather Cox, Chip Davis, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Dicksy Hinesley, David Cooper, Gary Allen

Absent: Susan Glass

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Lanair Worsham Jr. called meeting to order and Kevin Cloud opened with prayer. Dicksy Hinesley asked for a correction to be made to the July 18, 2018 minutes. Correction noted. Susan Kiegans made the motion to approve the corrected minutes, second from David Cooper, Motion passed.

## **COMMITTEE REPORTS**

### **Headmaster Report – Kevin Cloud**

- Enrollment as of 8/15 is 317.
- Tested and accepted three students the weeks before school started.
- Thanks to Heather and Cader Cox for organizing our work day, thanks to Greg Shiver for the banners and to everyone for their hard work.
- The fencing project is coming along and the brick work looks to be complete.
- Working on getting our large bus back into serviceable order. Board discussed personnel/student accountability (care & respect) when using WW transportation.
- We have had a good start to the school year and there is a sense of energy in the buildings.
- We had our magazine kick-off Monday morning and are looking for a successful campaign.
- Had our first HS Staff meeting where we assigned mentors and club sponsors.
- Met with our custodial staff to address hours. Holding to 40hrs unless we have an event.
- Had productive lunch meeting with SGA Headmaster, Matt Dalrymple.
- Security cameras caught footage of individuals who absconded with “senior” signage.
- All fall athletic teams have now begun competition.

### **Curriculum Director – Dicksy Hinesley**

- Dual enrollment:
  - ABAC @ Bainbridge – 26 students are enrolled: 11<sup>th</sup> grade- 5 sociology, 9 US History (1<sup>st</sup> half) 12<sup>th</sup> grade- 10 American Government, 8 Biology, 1 Oral & Written Communication.
  - All dual enrollment participation agreements (signed by both parent and student) have been turned in.

### **Chairman’s Report – Lanair Worsham**

Thank You:

- Kevin for a great start to the school year!
- Heather and Cader –work day and school improvements
- Board members that attended work day- Chip, Greg, LB, Heather, Lanair, Christy W.
- Heather PTO-new family treats, teacher luncheon, cottage meeting, snow cone social
- Christy Ward for all help with PTO
- LB for many hours working on GOAL and student scholarships
- Greg for retention and recruitment work over the summer as well as the new banners
- Grandparents
- Tonya-kickoff banquet
- BOT given new manuals and all board commitment forms have been signed.
- Ken Godwin resigned from the Board of Trustees.

## **Academic Committee – Susan Glass**

### **ACADEMIC EXCELLENCE DEFINITION FOR THE 2018-19 SCHOOL YEAR**

***“As a Westwood student, through my continuous effort and support from my teachers and family, I will fulfill my academic, spiritual, and social potential.”***

- The Academic Committee will be printing out 10 copies of the academic excellence definition and placing them in all the buildings around the school.
- Monthly Questionnaire
  1. **SAT/ACT/Dual Enrollment**: Ms. Dicksy held a Dual Enrollment meeting before school started. Susan, Kristi, and Betty helped to re-write the current DE agreement. Administration will decide if the school will offer the ACT or SAT this year. Ms. Fran Sheffield is recommending the SAT. A Senior meeting will be held within the month to get the seniors on track for the college application process.
  2. **Admissions Information**: Since the last report we have had 3 students test and all 3 were accepted.
  3. **Academic News**: Mr. Cloud has paired the new teachers with a mentor teacher to assist them with Bloomz, Powerschool, and curriculum. Also, Club sponsors have been named: YClub-Lisa Brooks and Caroline Palmer, NHS-Chelsa Childress and Alyx Buckner, Annual Staff-Betsy Caldwell, Drama Club-Azalee Vereen, Jr. High Student Government-Casey Petruszak, High School Student Government-AI Timmerman, and... INTRODUCING A NEW FINE ARTS CLUB!!!!!!-Ms. Engra Worsham and Mr. Cloud!!!!
- Jenni and Reggie Bostick have provided devotional books for our teachers and non-teaching staff at the start of school. Thank you to the Bostick's and Greg Shiver for making this happen.
- Betty Shiver and Courtney Rubendall gave Paige a list of encouraging sayings/Bible verses to be used in the school bulletin this year.
- The Academic Committee will be meeting in the next 2 weeks.

## **Alumni Relations Committee – Susan Keigans**

- Committee met at 6:15 on 8/15/18
- David Cooper, Chip Davis, Greg Shiver, Lanair Jr., Susan Glass, Christy Ward, Cader Cox III, and Susan K. will be working on acquiring alumni email addresses and other information.
- We will have an alumni table at both Homecoming and Fall Festival
- Currently giving out Alumni car decals
- Steve Shiver is working on “Alumni” feature to be included on website
- When posting on social media, we are asking alumni to include “#westwoodunited”
- Newsletter – send out 1<sup>st</sup> inaugural newsletter at the end of 18/19 school year.
- Kevin recommended “Alumni Spotlight” to be posted on Bloomz, FB, etc.

## **Athletic Committee/Booster Club – Tonya McDaniel**

- Kick-off Banquet:
  - Thank you to Pine Cliff Planters Cotton Gin – Donated food for banquet
  - Considering a change of venue for 2019
  - Will research alternative food options/catering
- Season Passes are for sale
- Getting Concessions ready for 1st game
- Fans for Weight Room
- Booster Club meeting August 28th 6:00 p.m.
- Board discussed concern over distance to and from football games. It would be desirable to have divisional meeting and propose a joint solution to help ease distance problems for our schools and teams.

- Board discussed mileage reimbursement for coaches. If a WW bus is transporting players/participants/equipment to an event and seating remains available, reimbursement for personal vehicle use would be negated, for both vehicles are making the same trip.
- Board again discussed accountability of personnel/students using buses, locker rooms, and equipment.

### **Building / Grounds – Cader Cox**

- Gutter replacement is on our list for future improvements.
- Mosquitoes have become an issue on playground. Will look into available options.

### **Communications/Marketing Team – David Cooper**

- Will meet week of August 20<sup>th</sup> – working on defining our “Logo”

### **Finance/Fundraising – Chip Davis**

- Reviewed financial report

### **GOAL/Grants – Laura Beth Tucker**

- Provided GOAL Annual Report at all 3 cottage meetings
- As of 8-11-18: 31 supporters @ \$112,300

### **Grandparents - Lanair Sr.**

- Bathrooms still in progress
- First meeting Tuesday after Labor Day
- Raffle tickets...on sale soon!

### **PTO – Heather Cox**

- Work Day and other campus upgrades
  - Replaced Swing Set Chains on K3 Playground
  - Painted 2 classrooms in the high school building and high school entrance doors
  - Replaced Mirrors in Auditorium Restrooms and in Upper Elementary Restrooms
  - Replaced toilet seats in Women’s and Men’s restrooms in Auditorium
  - Replaced stall trash receptacles in Women’s High School and Auditorium Bathroom
  - Planted flowers at school entrance and by entrance doors
  - Pine straw to all landscape areas of campus
- Attended Cottage Meetings
- New family/student gifts
- Snow Cone Social - Another successful year with over 150 snow cones served.
- Back to School Teacher Luncheon - each teacher was given a T-shirt
- August Teacher Birthdays
- Coordinated the install of new playground equipment on the K3 Playground. Thank you again to everyone who both facilitated and supported the Boston Butt fundraiser! New K3 playground equipment and 21 tons of new rocks were purchased with Boston Butt fundraiser money.
- Ordered shade shelters for both elementary playground and market umbrella for the HS Courtyard. PTO and funds donated from both the class of 2017 and 2018 made this possible.

### **PTO Parent Representative - Christy Ward**

- Butterfly Garden
  - New grate installed. Custom-made and donated by Hays, LTI. (Thanks to Guy Harris for organizing and installing)
  - New rocks added to rock bed to aid in drainage and appearance
  - Rocks painted by students in grades K3-6<sup>th</sup> in the spring of 2018 were added to the rock bed.
  - Grade signs were re-painted (Thanks to Courtney Pearce).

- Plan to have a meeting with grade Garden mom in the next month
- Back to School Socials
- Refreshed teacher bathroom buckets
- Made New Teacher Baskets

**Parent Advisory Committee - Christy Ward**

- Meeting scheduled for Aug 26, 2018

**Recruitment/Retention – Greg Shiver**

- Finished banner projects in buildings and parking lot
- Thank you, Grandparents, for assistance with new banner expenses.

**Strategic Planning – David Cooper**

- To present next month

**New Business:**

- Westwood Financial Assistance Committee – Motion made by David Cooper to table discussion concerning Westwood Financial Assistance Committee. Second made by Chip Davis. Motion passed.