

**WW Board of Trustees Meeting Notes
July 18, 2018**

Present: Kevin Cloud, Laura Beth Tucker, Christy Ward, Greg Shiver, Lanair Worsham Sr., Tonya McDaniel, Susan Glass, Cader Cox IV, Heather Cox, Chip Davis, Steve Collins, Courtney Rubendall, Lanair Worsham Jr., Dicksy Hinesley

Absent: Gary Allen, Susan Kiegans, Ken Godwin, David Cooper

Lanair Worsham Jr. called meeting to order and Kevin Cloud opened with prayer.

Tonya McDaniel made the motion to approve the minutes, second from Cader Cox IV, Motion passed.

COMMITTEE REPORTS

Headmaster Report – Kevin Cloud

- Cottage meeting dates set
- Preplanning starts Aug 6th
 - Aug 7th- Fran Sheffield to speak with faculty concerning mental health issues
 - Aug 8th – Prayer service scheduled for 8:30am
- Registration totals – prospective families currently touring
- Update on new student testing pass/fail
- Personnel update
- VSU – would like to reach out in hopes of establishing relationship with future educators, attend job fairs, etc.

Chairman’s Report – Lanair Worsham

- Working through transition
- Board Member Commitment forms distributed and signed.

Academic Committee – Susan Glass

- Committee met with Kevin and Dicksey on several issues:
 - Reviewed 2017/18 accomplishments
 - Defined “Academic Excellence” for 18/19 school year
 - Set Goals for 18/19 school year

Curriculum Director – Dicksy Hinesley

- STEM – Robotics kits have arrived (support 24 persons/12 teams)
- 16-unit cart being utilized (cart can support up to 36 devices). Teachers can “check-out” cart
- Supplies/materials currently being consolidated/organized by subject/department

Alumni Relations Committee – Susan Keigans

- No report

Athletic Committee/Booster Club – Tonya McDaniel

- Athletic season Passes are printed - Family pass \$140 (2 people in family per Home game) Single Pass \$80
- Kick-off Banquet plans being finalized
- Coach Hale’s Night of Champions- July 26th EVERYONE IS INVITED!
- Article about Coach Jimbo Hale was printed in the Albany Herald

Building / Grounds – Cader Cox

- Replace gutter span
- Paint three walkway ceilings
- Put playground equipment together
- Replace Casey’s door
- Pantry shelving for kitchen

- Tree and bush trimming
- Gutter downspouts
- Reviewing teacher to do lists
- Reviewing kitchen problems
- Science Lab – discussed for future renovation

Communications/Marketing Team – David Cooper

- No report

Finance/Fundraising– Chip Davis

- Final budget approval – presented 2018/19

GOAL/Grants – Laura Beth Tucker

- The Scholarship Committee will meet again in early August to consider applications submitted since their May meeting.
- The kick-off to signing up for tax credit to support WW will be at Cottage Meetings.

Grandparents - Lanair Sr.

- Gymnasium bathrooms – work in progress
- 2017/2018 “Grandparents Club” Highlights:

PTO – Heather Cox

- Presented 2017/2018 Annual Report
- Finalized Purchase of Boston Butt Fundraiser playground equipment. Installation week of July 23. Will save labor costs for setup/install with help from parent volunteers.
- In process of ordering shades and picnic tables for playgrounds
- planning for upcoming Work Day (Aug 4)
- planning for upcoming Snow Cone Social (Aug 8 1-3pm) – students can bring school supplies
- planning for upcoming teacher luncheon (Aug 6) – BOT to help pay (approx. \$600, 60 people)
- Permission given by Kevin to organize a new PTO Committee to help with various tasks during the year – Members include: Heather Cox; Amanda Heard; Paige Huey; Marilyn Shiver; Christy Ward; Ginna Waters; Kristi Worsham.

PTO Parent Representative - Christy Ward

- Butterfly Garden:
 - 3rd grade bed installed
 - Drip system and sprinkler heads repaired.... Thank You Guy Harris!!
 - Watering Timer purchased and installed to control watering.
 - Began formatting a Garden Book to give Garden moms and teachers at the beginning of the school year.
- Met with Heather Cox to discuss playground and plans for the 2018-2019 school year.
- Contacted parents to host Back to School Socials for grade K3-5th.

Parent Advisory Committee - Christy Ward

- First meeting of the school year to be held in August or September

Recruitment/Retention – Greg Shiver

- Working on several prospective families
- Banners to be hung soon
- “Branding” – work in progress

Strategic Planning – David Cooper

- No report

Old Business:

- Finance Committee - RECOMMENDATION to Approve new 2018/2019 budget. Laura Beth Tucker made a second motion and motion passed.

New Business:

- **RECOMMENDATION** from Headmaster to make changes to Student contract. Motion made by Chip Davis. Second by Susan Glass. Motion passed.

Approved Recommendations:

- SAT/ College Acceptance as a condition for graduation. Beginning with this year's 9th grade.
 - Eligibility – Shall now read on pages 6 & 7 of Student Contract: All JV/HS students must have passing grades in all academic subjects at each grading period in order to participate in interscholastic competition, including practices. This includes athletics, cheerleading and literary. a) If a student has failing grades in one or more academic subjects on the first or third quarter report card, the student is not eligible to participate until passing all academic subjects. b) If a student has failing grades in one or more academic subjects at the end of the second quarter, the student is not eligible to participate until 10 days of after school tutoring with the teacher of the failing class has been completed. The student is required to attend 10 days of after school tutoring with the teacher of the failing class. When the student has completed the required 10 days of tutoring, the student's grades will be evaluated to determine eligibility to resume participation.
 - Eligibility - A student cannot participate in summer activities such as practices, camps, etc. if there is still a remaining balance left on the previous year's tuition., lunch balances, fees or other money due to Westwood.
 - Eligibility – Shall now read on page 8 of Student Contract: In addition to the GISA requirements, Westwood Schools requires that students must have passing grades in all academic subjects at each grading period in order to participate in interscholastic competition, including practices. This includes athletics, cheerleading and literary. a) If a student has failing grades in one or more academic subjects on the first or third quarter report card, the student is not eligible to participate until passing all academic subjects. b) If a student has failing grades in one or more academic subjects at the end of the second quarter, the student is not eligible to participate until 10 days of after school tutoring with the teacher of the failing class has been completed.
 - Eligibility - The student is required to attend 10 days of after school tutoring with the teacher of the failing class. When the student has completed the required 10 days of tutoring, the student's grades will be evaluated to determine eligibility to resume participation.
- **RECOMMENDATION** from the Finance Committee to clarify two subjects regarding GOAL payments:
A) Considering that 50% tuition scholarship is the maximum allowed for any student, the multi-student discount is available **only** if GOAL or Tuition Assistance **plus** the discount does not exceed 50% of tuition. B) Teachers who are GOAL eligible and submit application will receive 50% tuition discount for their children. If their GOAL award is less than 50%, the school will provide the difference between their award and the 50% discount. Second from Greg Shiver. Motion passed.