

WESTWOOD SCHOOLS

Meeting Notes

BOARD OF TRUSTEES

June 15, 2016

BOARD MEMBERS PRESENT:

Rick Waters, Dean Daniels, Susan Glass, , Laura Beth Tucker, Ross Worsham, Carlton Gainous, Lanair Worsham Jr., Kristy Worsham, Greg Shiver, Ken Godwin, Duane Bentley, Chip Davis, Mona Smith, David Cooper, Trey Godwin, Lanair Worsham, Sr.
Absent: Meredith Rogers, Tonya McDaniel

CALL TO ORDER by Laura Beth Tucker, Chairman

Chip Davis opened with prayer.

HEADMASTER REPORT: (Ross Worsham)

- Reported on Graduation
- 332 enrollment to date
- Striping/waxing floors & carpet is being cleaned
- Cheerleaders and football workouts have begun
- Jay Flynt will continue to mow grass until August 1st
- Alan Fender will take over maintenance position
- Derrick Harris is working with girls/boys basketball
- Met with Laura Beth Tucker & Lanair Worsham, Jr. on plans for the upcoming school year

New Chairman Address: Laura Beth Tucker

Committee Chair assignments:

Lanair Worsham Jr. – Grounds

Meredith Rogers- Finance

Mona Smith/Greg Shiver - Co-Chairs Recruitment/Retention

Kristy Worsham – PTO

Tonya McDaniel – Booster Club

New Committees formed and appointments made by Chairman Tucker:

To be named – Alumni Relations

Chip Davis – Fundraising

Parent Advisory – Parent/Teacher Representative to lead (David Cooper, elected)

Rick Waters- Strategic Planning

- New school website will launch in July
- Fundraisers: Raffle tickets have already gone out. Magazine Sale Contract is already signed. Laura Beth Tucker asked Rose Godwin to report to Board on the actual Profit/Loss amount on all fundraisers from 2015-2016.
- Chip to work on a schedule for fundraisers for upcoming year
- Requested detailed list of total \$ of scholarships received by Westwood students last year and how many faculty members are on the scholarship review committee
- Laura Beth submitted a board member commitment to execute at the July meeting. The requirements include board ethics, participation, attendance, and confidentiality.
- Beginning in July, the Board will incorporate a 5-15 minute Executive Session prior to each meeting to allow for board communication of any issues

Motion was made by Rick Waters to accept committee assignments and seconded by Dean Daniels. Motion passes.

Action: Laura Beth Tucker to email committee assignments to Board following meeting.

Motion was made by Dean Daniels to accept May minutes as presented and seconded by Ken Godwin. Motion passed.

FINANCE COMMITTEE: (Laura Beth Tucker for Meredith Rogers)

Annual/Semi Annual payments due by August. The preliminary 16-17 budget to be adjusted based upon enrollment. At the July meeting, Ross will provide recommendations for cuts to balance budget.

Betty Shiver to serve as part-time curriculum director.

ATHLETIC COMMITTEE: (Duane Bentley)

Duane Bentley and Tonya McDaniel discussed concession assignments and Kick off banquet. Laura Beth Tucker, PTO President and/or Parent/Teacher Rep will speak briefly to parents. Ross to announce girls basketball assistant coach. Work to be completed on softball field. Cheerleaders to attend cheer camp at UGA.

ACADEMIC COMMITTEE: (Carlton Gainous)

Teachers are nominating and electing representatives to serve on this committee.

BUILDING COMMITTEE: (Lanair Worsham)

- Roof is still leaking
- Look at replacing carpet in the Commons Area where high traffic areas exist
- Assessing gutters to replace
- Getting estimate for programmable A/C thermostats with a central control to save on utility costs

RECRUITMENT & RETENTION: (Greg Shiver) No report

PTO: (Kristy Worsham)

Work day is August 6. Planning a teacher back to school lunch. Assembling new student packages. Heather Cox will be helping Kristy this year with PTO.

Parent-Teacher Representative (David Cooper)

Website copy is still being worked on and hope to finalize by end of July. Laura Beth Tucker to send Parent/Teacher Rep ballots out next week and appoint a 3-person group to count ballots. She will invite candidates to be present.

BOOSTERS: (Tonya McDaniel) Absent

GRANDPARENTS CLUB: Lanair Worsham Sr.

Summer funds are available.

OLD BUSINESS:

Discussed and approved a list of acceptable work day activities (PTO workday, Home football game concessions, basketball concessions, Kick Off Banquet, Academic Banquet, PTO supper, Grandparents Auction, Grade mothers, & one shotgun tournament concessions)

Temporary building lease ends in July.

NEW BUSINESS:

Susan Glass presented several t-shirt designs.

Meeting adjourned.

Mona H. Smith, Secretary
Laura Beth Tucker, Chairman