

WESTWOOD SCHOOLS
MEETING NOTES FROM
BOARD OF TRUSTEES
July 20, 2016

BOARD MEMBERS PRESENT:

Dean Daniels, Susan Glass, Meredith Rogers, Laura Beth Tucker, Ross Worsham, Carlton Gainous, Lanair Worsham, Kristy Worsham, Greg Shiver, Ken Godwin, Duane Bentley, Chip Davis, David Cooper

Absent: Rick Waters, Mona Smith, Trey Godwin, Tonya McDaniel, Lanair Worsham Sr.
CALL TO ORDER: Laura Beth opened with prayer.

Executive Session

HEADMASTER REPORT: (Ross Worsham)

- August 8th preplanning for teachers
- Cottage meeting August 8-9th
- First Day of school in August 11
- Floors are waxed; carpet is clean
- Gail Lee is the Girl's Basketball team Assistant Coach. Derrick will notify parents
- Ross is working on Confidentiality Agreement for the teachers
- 8 Teachers not returning this year
- Working on Classroom procedures, expectations notices, & procedures for teachers
- Working on several teacher morale boosters for upcoming year
- Carole Powell is still at Emory Hospital and in good spirits
- Cathy Jones had hip surgery and doing well
- JV Boys basketball Coach Trey Godwin
- JV Girls basketball Coach Ivey Foister & Hannah Hinesley
- Not replacing Carole Powell – shifted teachers around
- JV football (6-8th grades) Al Timmerman & Fender, maybe Derrick Harris

ASSISTANT HEADMASTER REPORT (Carlton Gainous)

Teachers have been planning & meeting. Team teaching concept is plan for 4th -6th grades. They are working on Daycare details.

Chairman: Laura Beth Tucker

- Congrats to David Cooper, PTO Rep re-elected
- Sending thank you notes to all teachers
- Collected money from Board members and signed a card to give to Carole Powell from the Board
- All members need to sign board commitment form that defines Board Member role, ethics and confidentiality
- Committee chairs need to meet before school begins
- No minutes available to approve for June 2016

FINANCE COMMITTEE: (Meredith Rogers)

Committee is working to balance budget for FY17

ATHLETIC COMMITTEE: (Dean Daniels)

- Shotgun team met today; 7 members returning; 6 new members
- Athletic pictures tomorrow
- August 3, 2016 next Athletic meeting planned

ACADEMIC COMMITTEE:

- Betsy Caldwell, Andrea Stargel, Jennifer Good, Fran Sheffield, Holly Layton & Jenni Smith elected
- First meeting on August 8, 2016 at 1:30
- Susan Glass, Kristy Worsham, & Rick Waters were appointed by Chairman

ALUMNI: no report

BUILDING/GROUNDS COMMITTEE: (Lanair Worsham)

- Changing all thermostats (Blue tooth); Goal is to save electricity during Summer
- Paige Johnson will manage those “from the office”
- Cost for installation, equipment & Freon paid by Grandparents with summer funds
- Temporary building will be moved in the next couple of months; on workday the ramps will be moved; people need to empty the building
- Room beside the auditorium has been cleaned out; computers have been moved by the auditorium

RECRUITMENT & RETENTION: (Greg Shiver)

- Plan to talk to teachers at Cottage meetings to assist with retention.
- Plan to meet once per month with teachers to see if any parents have concerns so committee can address to improve retention rate

STRATEGIC PLANNING: (Rick Waters)

Planned Focus Groups: Teachers, Board, Alumni, Community Leaders, Parents, Students

PTO: (Kristy Worsham)

- Saturday August 6, 2016 workday at 8:00 am
- PTO is providing new family gift boxes at Cottage meetings
- August 11, 2016 at 11:30 am we are having Back to School Luncheon for the teachers; Board help to pay; \$30 each board member
- Giving Tshirts to all teachers as a gift
- Boo Hoo breakfast August 11, 2016 at 7:30 a.m.; will email food sign up sheet for each Board member to bring a dish
- Inventory Cat Cave and cut price on last year’s inventory

PARENT ADVISORY COMMITTEE : PTO Rep. (David Cooper)

Parent Focus group in 1st half of PAC meeting. Website is looking great. He should finish this week. He will coordinate website switch over soon.

BOOSTERS: (Tonya McDaniel absent) no report

GRANDPARENTS CLUB (Lanair Worsham Sr.) no report

OLD BUSINESS: none

NEW BUSINESS:

Gary Allen was elected to serve 5-yr term formerly held by Duane Bentley.

Mona H. Smith, Secretary

Laura Beth Tucker, Chairman