WW Board Meeting Notes
January 18, 2017

Present: Chip Davis, Gary Allen, Ken Godwin, Meredith Rogers, Kristi Worsham, Lanair Worsham, Jr., Lanair Worsham,Sr., Tonya McDaniel, Susan Glass, Rick Waters, Dean Daniels, Ross Worsham, David Cooper

Absent: Trey Godwin, Greg Shiver

Laura Beth Tucker called the meeting to order and opened with prayer.
Chip Davis made a motion to approve the minutes from last month with a second from Gary. Motion passed.

Headmaster Report: Ross Worsham

- Registration is fast approaching. Everyone needs to help promote the school. Ross will keep the board informed with enrollment.
- The Strategic Plan is complete!!! Thank you to all those involved. It will be reported to the Westwood family very soon.
- Ross presented the Computer/Spanish proposal to the board. It was tabled until the next meeting.
- Elementary Technology Lab is in progress.
- Grandparents Day is fast approaching - Friday, February 3rd.
- PTO meeting will be on the following Monday, February 6th.
- The Grandparent's Auction is on March 11th.
- Many of our Seniors have already been accepted to numerous colleges in their Early Admissions programs. Some of the colleges they have been accepted to are ABAC, Georgia Southern, University of Alabama, Mercer, Georgia, Georgia Tech, Georgia Southwestern, Old Miss, Kennesaw, Auburn, West Georgia, Florida State University, Georgia State, etc. This is some wonderful positive publicity, and we are very proud of our Senior class.
- Ross will share this information with the Westwood family.
- PTO Workday is next Saturday, January 28th at 8am. We will be getting the campus ready for Grandparent's Day.
- JV Basketball Tournament is also next Saturday at Terrell.

Chairman Report: Laura Beth Tucker

- Board members are required to give to GOAL or Tuition Assistance AND give to the Annual campaign. 100% Board participation by Jan 2017.
- Amazon Smile account balance will be looked into by Chip. He will report on funds WW is earning.
- Board members need to write their assigned families a letter in January. Dean reminded all board members to make sure to thank the young parents who headed up the Boston Butt fundraiser.

Financial: Meredith Rogers

- Reduced our line of credit. Reduced our building note. The loan is due in March 2017.
- Ross to check about utilities being over budget and report to Board.

Nominating Committee: Meredith Rogers

- The nominating committee met and brought a name from the committee to present to the board to replace Mona Smith. Two names were presented on the ballot for a vote by the Board. Per bylaws, one name is submitted from Nominating Committee and one nominee from the retiring Board member.
- The nominating committee stressed how beneficial it is for potential board members to come from volunteer positions such as the PTO Representative position, the PTO President position or Booster Club President position. These are good entry positions (working ones for volunteers) to see if there is future interest for people to become elected board members. Board members must meet specific qualifications as per bylaws and provide many volunteer hours and contribute annually to the Capital Campaign, GOAL and several other Board member funded events.
- The nominating committee had many names of parents who would make excellent future board members, and efforts need to be made to involve all the parents in the Westwood family who show interest into helping make Westwood a stronger school. Any parent interested in a volunteer position, committee position or Board position is encouraged to advise any current Board member to be included in leadership roles.
- The board voted and elected David Cooper as the new board member. David has served for several years as the elected Parent-Teacher Representative. A nomination and election process will be held before end of school year to select a new PTO Representative for next year.

Building/Grounds: Lanair Jr.- No report

Athletics: Dean Daniels-No report

Fundraising: Chip Davis

- Chip and committee will give some options for fundraisers. His committee is looking at possibly doing a spring raffle, but not this year. They are going to look at all of the fundraisers and see what we need to do going forward.

Recruitment/Retention: Greg Shiver-No report

Strategic Planning: Rick Waters

- Final meeting was this past Monday. Jenny Bostick has a few small changes to make. He gave us a copy which is 98% complete. The plan is to produce it on a one page, glossy, professional print. We want to roll this out to the parents at the PTO meeting on February 6th. Give the parents background on all the people involved, and this process began in July of last year. It is a 3-5 year plan which will be broken down into an operational plan to be used by all the committees of the school as they make future plans. This has been a very collaborative effort, and we appreciate the committee and all of the groups involved. Many thanks to Jenny Bostick for the time she gave so graciously to our school.
- A motion was made by Dean to adopt the Strategic Plan with a second by Gary Allen. The motion passed.

Boosters Club: Tonya McDaniel- No report

Grandparents Club: Lanair Sr.

- Auction is March 11th. Will be auctioning off the basketball seats down near the floor-15 on one side, 13 on the other. They will possibly put cushions for the back and the seats. These seats will be auctioned off each year.
- Planning a Wine tasting event early April as fundraiser for WW.

PTO: Kristi Worsham

- Workday on January 28th. Getting everything ready for Grandparents Day.

Parent Advisory Committee: David Cooper

- PAC reviewed the Contract for Enrollment and gave some suggestions regarding past due accounts.
- Chip will add annual/monthly capital campaign amount as an option into the contract.
- A motion was made from Lanair Jr. with a 2nd from Chip Davis for the contract for enrollment to be accepted-subject to the fundraising paragraph being adjusted. Motion carried.

Old Business:

- Teacher Climate Survey completed – many areas of improvement were noted in survey from teachers. Security was a primary issue (plans are already in place by Board to address security issues presented by teachers, Parent Advisory Committee and Strategic Planning Committee). Academic committee will meet next Wednesday and will go over results in detail.
- We will postpone the discussion of Class Size policy.

New Business: None

Meeting adjourned
Board went into Executive Session