

WW Board Meeting Notes

December 14, 2016

Present: Chip Davis, Gary Allen, Ken Godwin, Meredith Rogers, Kristi Worsham, Lanair Worsham, Jr., Lanair Worsham, Sr., Tonya McDaniel, Susan Glass, Rick Waters, Dean Daniels, Ross Worsham
Absent: Trey Godwin, David Cooper, Laura Beth Tucker, Greg Shiver

****THANK YOU TO THE FACULTY AND STAFF FOR PROVIDING THE BOARD WITH A DELICIOUS MEAL BEFORE OUR MEETING! ☺*

Lanair Worsham, Jr. called the meeting to order and opened with prayer.

Rick Waters made a motion to approve the minutes from last month with a second from Dean. Motion passed.

Headmaster Report: Ross Worsham

- Thank you to the PTO and Kristi Worsham for the Chick fil A lunch for the teachers along with the Christmas bonuses.
- Thank you to Lanair and Engra for hosting the Cocktails and Conversations fundraiser for the Annual Capital Improvement Campaign on 12/12 for the school at their home. It was very worthwhile, and well attended.
- Seven teachers received the GISA Distinguished Service Award for 25 plus years of private school education: Betty Sue Watson, Pam Dean, Betsy Caldwell, Ginny Tyson, Nancy Palmer, Azalee Vereen, and Rose Godwin.
- Ivey Forrester named Girls JV Basketball Coach.
- Faculty handbook has been distributed and background checks will be completed on all staff (new and existing).
- The White Christmas program will be this Friday at 11:00. The students have been practicing and are excited about the program.
- We are halfway through the school year and attitudes and morale are very good.
- Jennifer Good provided a college workshop for parents in December-only 6 parents attended.
- January meeting: to submit proposal on policy regarding students unable to pass WW graduation requirements.
- January meeting: to submit decision regarding allowing students certain exemptions as an accommodation.

Chairman Report: Lanair Jr. reporting for LB Tucker

- \$14K grant from ADM/Golden Peanut for Elementary Technology Lab-Thank you to Paula Johnson and Carl Shiver for their help. We will be purchasing 20 iPads, cases, and software soon and will get this Lab started in spring. Holly Layton and Rosemary Parramore will be co-chairing the implementation training for the Lab.
- We need help asking people to sign up for GOAL. The deadline is December 31st. Talk to your family members over the break and other Westwood supporters.
- Submitted past due accounts to attorney for collections.
- Working on amendments to the Registration Enrollment contract. We will have all families initial each page of the contract; discussed possibility of changes to approve a

2% discount on tuition if it is paid in full early. We will discuss all of this at the January board meeting.

- Headmaster's evaluation scheduled for January meeting.
- Board members have been asked to send out a Happy New Year letter to our assigned families in January.
- Suggestion was made to float fundraising ideas through the Parent Advisory Committee with David Cooper.

Financial: Meredith Rogers

- Annual Building Campaign funds were paid directly to principal.
- Interest on our note is due in March.
- Board desires to pay the teachers early before Christmas.

Building/Grounds: Lanair Jr.

- Reviewing costs on auditorium repairs including lighting, sound and new curtain.

Athletics: Dean Daniels-No report

Fundraising: Chip Davis

- Thank you again to the Worshams for the fundraiser they held at their home.
- We need help personally visiting larger donors for the end of the year donation.
- Sheet sale will be announced on Bloomz. Thank you to Duane Bentley for agreeing to handle this fundraiser again. Four turn in dates: Jan 6th, 13th, 20th, and 27th.
- Boston Butt Sale: over 500 sold. Extend thanks to those volunteers.
- There has been just over \$100,000 given to WW in 2016 to date, not including memorials.

Recruitment/Retention: Greg Shiver-No report

Strategic Planning: Rick Waters

- Final meeting planned for January.

Boosters Club: Tonya McDaniel

- Concessions from football season-\$1003 profit. This is a decrease from last year. Tonya met with Jennifer and they believe the cancellation of the homecoming game and the fact that we played several teams that didn't bring a large number of fans to the games are major contributing factors to the decrease in profits. We are looking at a couple of options for next year to better our concessions. We appreciate everyone who supports our food concessions.

Grandparents Club: Lanair Sr.

- Grandparents Club provided generous donation to WW at fundraising event.

PTO: Kristi Worsham

- PTO gave out \$14,300 in teacher/staff bonuses on Thursday along with a Chick-fil-A lunch.
- Workday is coming up in January.

Parent Advisory Committee: David Cooper

- Scheduled meeting in January for review of all policies.

Old Business:

- Locker rooms are being cleaned up and ready for basketball.
- We have been receiving complaints about the lack of cleanliness of the school; being addressed by Ross.
- Website went live this week. Thank you to David Cooper and Vicki Davis.

New Business:

- Ross is working on bringing a proposal to the board regarding class sizes-maximum and minimum guidelines. We will discuss and vote on this proposal in January. The class size dictates when to “wait list” students until sufficient enrollment to open a second class.
- A Scholarship Committee of faculty members is to be formed in January to oversee senior scholarship recommendations and decisions.
- To provide additional security at basketball games, Johnnie Hendricks will arrange for officer to patrol parking lot during the home basketball games. Ross will also talk to the teachers who work the gate at the games to remind them not to allow students to leave and re-enter the gym.
- It is to be noted that we have a young group of parents who volunteered to organize a Boston Butt fundraiser. We appreciate their initiative and it looks as if they will raise around \$9000.
- A suggestion was made to have the board present their committee reports at a PTO meeting with the whole board present. Questions could be asked of board members at that time. Kristi Worsham said that the PTO will work on this suggestion.

Meeting adjourned

Board went into Executive Session